

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

**NOVEMBER 13, 2008**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Rogers, at 7:06pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

**FLAG SALUTE**

Chief Jeff Jaques opened the meeting with the flag salute.

**PRESENT**

Chairman A. H. Rogers, Commissioner Dale Woody, Chief Jeff Jaques, and District Secretary Penny Owens.

**PUBLIC HEARING:**

**2009 Budget:** Discussion of the budget revenue for 2009. Chairman Rogers discussed the harvest tax revenue and the new construction in regards to Hampton's Mill's new construction with Chief Jeff Jaques.

**Approval of Resolution 001-2009 - 2009 Budget for Lewis County Fire Protection District #14**

Chairman Red Rogers made the motion to approve Resolution 001-2009. Commissioner Dale Woody seconded the motion. Motion approved and carried.

Commissioners signed Resolution 001-2009 and the 2009 Budget Signature sheet.

**ADDITIONS/DELETIONS**

**SECRETARY'S REPORT**

**Approval of vouchers**

Discussions were made on a variety of vouchers.

**Motion:** Commissioner Dale Woody made a motion to approve the November 2008 expenditures per payment vouchers 11001 through 10032 for a total of \$9,293.96. Chairman Red Rogers seconded the motion. Motion approved and carried.

**Approval of minutes**

**Motion:** Chairman Red Rogers made a motion to approve the minutes of the regular meeting October 9,2008. Commissioner Dale Woody seconded the motion. Motion approved and carried.

**Approval of payroll**

**Motion:** Commissioner Dale Woody made motion to approve the November 2008 payroll, in the amount of \$5,754.00. Chairman Red Rogers seconded the motion. Motion approved and carried.

**Financial report:** See Attached

District Secretary Penny Owens read through the Activity Report October 2008 and the EMS Reconcile Report for October 2008. .

**Correspondence:**

District Secretary Penny Owens mentioned the WFCOA 2009 membership will increase from \$757 to \$982, a \$225 increase. Due with February Vouchers.

### **CHIEF'S REPORT**

See Attached.

Chief Jeff Jaques read through the Chief's Report for October 2008.

**Volunteer Point System Totals** - Chief Jeff mentioned October is the end of the year for current totals. After he discussed with the volunteers, the point system reimbursement will be in payments. There is still the possibility of those over \$300 having to complete a W-2.

Commissioner Dale Woody mentioned that he thought Eileen Scott was already on the payroll with the outside yard maintenance. District Secretary Penny Owens informed Commissioner Woody that Eileen is not on the payroll that she is paid with a voucher/hourly. Chief Jeff Jaques said Eileen should have been placed on payroll but must have been overlooked. He said we take care of that when Eileen returned to Randle in the spring.

**Flood Report** - Chief Jeff Jaques mentioned he started notifying the community on Wednesday morning along with several of our volunteers. Many people were already packing and moving out. As of today no one in the district got water in their home. Water crested on 7:00am this morning.

**Positive Feed-Back** - Chief Jeff Jaques has heard many positive comment of how well the district handles and responds to incidents.

### **UNFINISHED BUSINESS**

**Guidelines** - Chairman Red Rogers discussed with Chief Jaques regarding the 60% time the district will be requiring for our volunteers. Chief Jaques said this requirement is for the safety of the volunteer along with making everyone better equipped.

**EMS Charts** - These charts and spreadsheet covers 2005 to present. After some discussion everyone agreed that the revenue and EMS charges do fluctuate during certain parts of the year.

**2009 Tender** - Chairman Red Rogers asked Chief Jaques when is pick-up day. Chief Jeff Jaques asked when it was time to pick up the new tender if it was agreeable for him to take vacation time and have Coni, his wife, travel with him. He will do a little sight seeing on the way back to Washington. The Commissioners agreed it was no problem.

Chief Jaques mentioned that Lewis County will issue the grant check to him and the truck company for him to deliver to the company at pick-up.

**Chief's Pay Raise** - Chairman Red Rogers said Chief Jaques well deserves a pay raise. He asked Chief Jaques approximately what he is asking. Chief Jaques said the amount the Fire Chief at Chehalis #12 but he get paid for overtime also.

Chairman Red Rogers would like to wait until Commissioner John Pollman is present. He asked District Secretary Penny Owens to check with Commissioner Pollman to make sure he will be at the December Regular meeting, if not, they need to schedule a special meeting to discuss Chief Jaques' pay raise.

**Advertising** - District Secretary Penny pointed out the ad in the White Pass Shoppers. Commissioners Dale woody said it looked good.

**NEW BUSINESS**

**District Secretary's paid Holidays** - She verified these are holidays that are on her regular work days, Tuesday, Wednesday and Thursday.

Chairman Red Rogers made a motion to have paid holidays for District Secretary Penny Owens' that effect any of her three workdays: Tuesday, Wednesday, and Thursday, Commissioner Dale Woody seconded the motion. Motion carried.

**COMMISSIONER'S COMMENTS**

Jim Bender - Chairman Red Rogers suggested the district do something special for Jim Bender for his time of service with Randle Fire & EMS. He suggested a letter, Chief Jaques suggested a certificate. He and District Secretary Penny will work on that.

Chairman Red Rogers commented we are so fortunate this time during the November flood.

**PUBLIC COMMENT**

None

**ADJOURNED**

With no further business, Chairman Rogers adjourned the meeting at 8:22p.m.

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A.H. Rogers, Chairman

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Penny Owens, District Secretary

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John Pollman, Commissioner

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Approval Date

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Dale Woody, Commissioner