

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

OCTOBER 9, 2008

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Rogers, at 7:00pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute.

PRESENT

Chairman A. H. Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, and District Secretary Penny Owens.

ADDITIONS/DELETIONS

Delete #4 on Agenda - Signature on Resolution 01-09 Budget

SECRETARY'S REPORT

Approval of vouchers

Chairman Red Rogers questioned why Nicholson & Associates was in such a big hurry for the flood payment. Chief Jeff said Nicholson & Associated did not get the invoice to us in a timely manner before current policy expires.

Motion: Commissioner John Pollman made a motion to approve the October 2008 expenditures per payment vouchers 10001 through 10033 for a total of \$18,960.20. Chairman Red Rogers seconded the motion. Motion approved and carried.

Approval of minutes

Motion: Commissioner Dale Woody made a correction on page 2 paragraph 2; to change from Chairman Dale Woody to Commissioner Dale Woody. Commissioner John Pollman made a motion to approve the minutes with correction of the regular meeting September 11, 2008. Commissioner Dale Woody seconded the motion. Motion approved and carried.

Approval of payroll

Motion: Commissioner John Pollman made motion to approve the October 2008 payroll, in the amount of \$5,754.00. Chairman Red Rogers seconded the motion. Motion approved and carried.

Financial report: See Attached

District Secretary Penny Owens read through the Activity Report September 2008 and the EMS Reconcile Report for September 2008.

Much discussion was made regarding the outstanding balance on the EMS report. District Secretary Penny read back through the reports from current to January 2007. The commissioners could see the outstanding amount does fluctuate during certain times of the year. Chief Jeff Jaques said July through October is the busiest EMS call times. Commissioner Pollman asked District Secretary Penny to create a spreadsheet to show the EMS numbers from 2006 to current for the November 13, 2008 meeting.

Correspondence:

Chairman Red Rogers mentioned the contract renewal for Systems Design NW has come in which starts 01-01-2009 expires 12-31-2009.

CHIEF'S REPORT

See Attached.

Chief Jeff Jaques read through the Chief's Report for September 2008 dated October 6, 2008.

Volunteer Point System Totals - Chief Jeff mentioned October is the end of the year for current totals. Because of the new stipulations with the government on giving monetary gifts to the Volunteers on the point system, Chief Jeff suggested the option of giving gifts from a certain list. Chairman Red Rogers asked Jeff to come up with a list and will discuss on the November 13, 2008 meeting.

BVFF - Proposed WAC - Chief Jeff gave papers on the BVFF suggestion for minimum requirement for volunteer to be eligible for the pension. Need to be an active firefighter and/EMT. Hearing are held Nov. 14 and Nov. 21.

UNFINISHED BUSINESS

Guidelines - Chief Jeff Jaques distributed packets of guidelines that he and the committee have been working on. They meet on Monday and Wednesdays. Chief Jeff suggested to the commissioners to take home and look over and discuss on the November 13, 2008 meeting. Green highlights already approved, yellow highlights current additions, blue highlights are still evolving.

EMS Levy - Chief Jeff Jaques mentioned it is too late in the year for the EMS Levy. He informed the commissioners that the paperwork needs to be to the county at least 52 days before the election date. Chairman Red Rogers said it's probably better we're not ask for a levy vote at this point because of the country's economic situation.

Local Loan for 2009 Tender - Commissioners signed Resolution #02-08 and remaining paperwork to be notarized and submitted to the State Treasurer's office.

Surplus Tender - Two bids for the surplus tender came in after listed in the newspaper. No bids for the aid car. Bids were opened by Chief Jeff Jaques at this time.

1. Jim Ashe Construction - offered \$3,699.
2. Rock-it Hauling - offered \$2,100.

The board accepted the bid from Jim Ashe Construction. Chief Jeff Jaques will notify Jim Ashe.

Advertising - District Secretary Penny gave dollar amount of WP Shoppers \$17/week and EC Journal \$27/week. The board agreed to use only the WP Shoppers. Make sure the ad includes web site and calls for the month.

NEW BUSINESS

2009 Budget - Chief Jeff Jaques discussed a few numbers with the commissioners. Chairman Red Rogers stated there will be a public hearing to discuss the 2009 budget during the November 13, 2008 board meeting at 7:00 pm at the main station and will be the first line of discuss on the agenda. The Public hearing will be posted on local stores, restaurants, gas stations, post office a week before the meeting.

Trusted Plan 2009 - Increased of 19% for 2009 Insurance Premium; which the department would continue to pay the insurance premium with 19% increase on medical and dental for Chief Jeff Jaques. Chairman Red Rogers made the motion to increase the 19% insurance premium for Chief Jaques. Commissioner John Pollman seconded the motion. Motion approved and carried.

Commissioners John Pollman and Chief Jeff Jaques were given paperwork on the updated 2009 insurance quotes. Paperwork needs to be submitted by the end of November. Chief Jaques and Commissioner Pollman will verify with Secretary Penny of which plans on or by the November 13, 2008 meeting.

Chief's Pay Raise - Chief Jeff Jaques submitted a comparison Chief Salary sheet with Riverside Fire, FD #3, FD #5. Chairman Red Rogers asked District Secretary Penny to contact Roger Ferris with WA Fire Commissioners Assoc office to see if we can get info sheet on chief's salaries in the state.

COMMISSIONER'S COMMENTS

District Secretary, Penny Owens reminded commissioners of week of vacation October 13-17.

Commissioner Dale Wood stated he will be having surgery on October 28 but should be up and moving around by the November 13 board meeting.

Chief Jeff Jaques mentioned Ron Blankenship had surgery to remove his leg and will soon have prosthesis for that leg as soon as it heals. Ron was at the October 7th , Tuesday night meeting and was getting along well.

PUBLIC COMMENT

None

ADJOURNED

With no further business, Chairman Rogers adjourned the meeting at 8:10p.m.

A.H. Rogers, Chairman

Penny Owens, District Secretary

John Pollman, Commissioner

Approval Date

Dale Woody, Commissioner