

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

April 9, 2009

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA. 98377

FLAG SALUTE

Commissioner Dale Woody opened the meeting with the flag salute.

PRESENT

Present: Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, and Recording Secretary Penny Owens.

ADDITIONS/DELETIONS

none

SECRETARY'S REPORT

Approval of vouchers

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The April 2009 expenditures per payment vouchers 04001 through 04028 for a total of \$6,482.09 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The April 2009 payroll in the amount of \$5892.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Approval of minutes

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody”

“The Minutes for the Regular Meeting dated March 12, 2009 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Financial report: See Attached

- Activity Report March 2009
- EMS Reconcile Report for March 2009

Commissioners relieved on the EMS's accounts receivable balance decreased amount.

Correspondence: See attached list

District Secretary Penny Owens will attend the Record Retention/Management Port Angeles.

Chairman Red Rogers suggested to Penny contact Joyce with Clallam County Fire. She would be very helpful.

CHIEF'S REPORT

- Chief Jeff Jaques is currently in Mississippi - new 2009 Kenworth Tender
- See Attached March 2009 reports.
- Personnel changes for Joni Mullin-Linder, Eileen Scott, and Don Ashe
- Joni and Eileen started ILS classes
- Chief Jeff Jaques is researching radios
- Chief Jeff Jaques applied for the Title III Grant – for medium size wildland engine.

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report.

New 2009 Tender

Chief Jaques is in New Orleans and will be picking up the new tender at Deep South Fire Truck in the next day or two.

EMS Levy - Commissioner Dale Woody

- Make connections and contacts during WFCMA May Seminar in Chelan
- Ideas and information to best approach and present to the public; in hopes of public support
- Brochures and making house-to-house calls
- Information Sheet – with EMS adjustments and write-off effects EMS income
- By June gather a team of workers to develop a great plan to pass this fall's EMS Levy

Falls Road Property donated by Peters Estate - Commissioner John Pollman

- Jeannie Layman asked Commissioner John Pollman recently if Randle Fire Department is still interested in the five acres on the Falls Road
- He assured her that the Randle Fire Department is still very much interested in the property
- Commissioner John Pollman encouraged her to complete the process and finalizes the transaction as soon as possible
- He stated if we don't use the property it will go back into the Peters' Estate
- The Board along with Chief Jeff Jaques needs to meet out on the Falls Road property and determine the sight desired so the property lines can be established and paperwork completed

NEW BUSINESS

District Secretary Authorization to spend \$500

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The District Secretary is authorized up to \$500 to pay for Secretary/Administration Training classes, hotel rooms during training, and/or meals during training without contacting the Commissioners for approval.”

MOTION CARRIED UNANIMOUSLY

May Agenda

- Discuss the dollar amount to be spent on meals while at training, seminars, and conferences

White Pass School District is participating in Emergency Radio System

Search and Rescue

See Attachment

Decision by the three Commissioners:

Randle Fire Department would not make the department's two showers available for Search and Rescue during the week of May 11 through 17.

Concerns

- Late nights use of the facility
- Over use of the hot water tank with such a large number of people
- Clean up of showers and bathrooms

They asked District Secretary Penny to contact Tonya at the Sheriff's office in Packwood to suggest that Search and Rescue possibly use White Pass High School.

Jennis Bailey waive balance of three EMS calls

After much discussion, the commissioners asked District Secretary Penny to contact Mr. Bailey to make a minimal payment of \$10. We understand his situation and have compassion.

Gerald Goble – BVFF Retirement

Chairman Red Rogers and District Secretary Penny Owens signed the two forms as needed.

COMMISSIONER'S COMMENTS

Commissioners John Pollman:

- Questions' regarding this November's elections since his position term is ending
- Would like to continue as a fire commissioner

Chairman Red Rogers:

- Randle Fire Department's vision and plans for the next 3 – 5 years
- Discussions of the property on Falls Road
- Fire Department/Sheriff Station/Emergency Center
- Concerns with fire insurance class with new station in new location
- Possibility with current building if new building built

Chairman Red Rogers and Commissioner Dale Woody - Ocean Shores WFC:

- Seminar good program and good speakers
- Responsibilities of the commissioners and the operating manager/Chief
- Five-year operating/equipment plan
- Record management
- Inventory

Commissioner Dale Woody:

- Chief Jeff Jaques is very professional.
- Our department functions quite well and in good shape in regards to people relations within department and community
- District Secretary Penny is very professional

Commissioner John Pollman:

May agenda - financial plans for items such as equipment, rainy day/emergency funds.

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:22p.m.

Next meeting will be held at he Main Station at 7:00pm on May 14, 2009.

A.H. Rogers, Chairman

Penny O'Connell, District Secretary

John Pollman, Commissioner

Approval Date

Dale Woody, Commissioner

Signed & Approved - May 13, 2009 Board Meeting