

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

**August 13, 2009**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:03pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA. 98377

**FLAG SALUTE**

Chief Jeff Jaques opened the meeting with the flag salute.

**PRESENT**

Present: Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, Recording Secretary Penny Owens, and Joe Thompson

**ADDITIONS/DELETIONS**

none

**Approval of Agenda**

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The August 13, 2009 agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Approval of Vouchers**

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The August 2009 expenditures per payment vouchers 08001 through 08026 for a total of \$6,911.68 were approved as circulated.”

- Commissioners’ comments: DNR warehouse items and Donald Rodeman/Datemed32 – Chief Jeff Jaques explained these items

MOTION CARRIED UNANIMOUSLY

**Payroll**

**Nathan Perry**

- Chief Jeff Jaques asked for a \$1.00 an hour raise for Nathan Perry, seasonal maintenance. He’s self-motivated and self-starter; hard-worker.

Motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody to increase Nathan Perry’s hourly to \$11.00 per hour.

MOTION CARRIED UNANIMOUSLY

**Approval of minutes**

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated July 9, 2009 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

## **SECRETARY’S REPORT**

**Financial report:** See Attached

- Activity Report July 2009
- EMS Reconcile Report for July 2009

Commissioners’ comments: Large amount of charges for July on EMS Report - 28 calls

**Correspondence:** See attached list

- WFOA Annual Conference - October 22-24
  - Chairman Red Rogers will attend, possibly Chief Jeff Jaques
  - Commissioner Dale Woody and Commissioner John Pollman will not be attending
  - Hotels are reserved - District Secretary Penny will register (2) for the conference
- Will need two proxies signed 7 days before WFOA Conference date

**CHIEF’S REPORT:** See attached

- New man door for station two - rusted
- New server up and running – few problems – watch Explorer 8

## **UNFINISHED BUSINESS**

### **Operation Guidelines**

- Nothing new to report

### **EMS Levy - Commissioner Dale Woody**

- Progressing forward
- More action first of September

### **Property on Falls Road**

- Nothing new to Report

### **Aid 14-1**

- Hold off on repairs until after Labor Day Weekend
- Commissioners in agreement to turn the accident into the insurance company

### **Main Station – Sub-Stations**

- Chief Jeff Jaques discussed various places - best for rescues during flood situations - mid- east and mid-west of the Randle Fire & EMS District
- Suggested to start acquiring property now

## **NEW BUSINESS**

### **PowerPoint Projector - Chief Jeff Jaques**

- Chief Jeff Jaques stated the old projector no longer works.

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“Purchase a new PowerPoint Projector to replace the old one.”

MOTION CARRIED UNANIMOUSLY

### **Non Tax Paying Parcels - Chief Jeff Jaques**

- Structure fire on non-tax paying parcels - no monetary income for fire equipment use
- Chief Jeff Jaques suggested invoicing the property owner. Expense in operating the equipment to the property and while putting the fire out

Chairman Red Rogers “Let the minute’s show that the Randle Fire Department is to bill/invoice for structure fires Lewis County Fire Protections District #14 responds to that are non- tax paying parcels.

All three commissioners are in total agreement

## **COMMISSIONER’S COMMENTS**

### **Health Insurance increased by 23% - Chairman Red Rogers**

- Look at - who to cover the cost – employee or employer

### **Anti-Harassment - Chairman Red Rogers**

- New volunteer members watch video
- Suggestion of new video and possibly annually, especially if problems but thankfully no problem with our fire department

### **Fraud - Chairman Red Rogers**

- Seems to be a problem in some departments

## **Executive Session**

### **Annual Review - District Secretary’s position**

- Chairman Red Rogers at 7:55pm will reconvene at 8:10pm

MEETING CALLED BACK TO ORDER AT 8:10PM BY CHAIRMAN RED ROGERS

**District Secretary’s Review and Raise**

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“Increase District Secretary Penny Owens from \$1,450 to \$1,650 a month, effective 7/1/2009. Payroll sheet will need to retroactive \$200 on August payroll to show July’s additional pay.”

**Wildland Boots**

- Red card members only

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“Red Card members allowance of up to \$150 to purchase adequate wildland boots.”

MOTION CARRIED UNANIMOUSLY

**Payroll**

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The August 2009 payroll in the amount of \$8,072.00 was approved as circulated.”

Commissioners’ comments: Commissioner Dale Woody - include \$200.00 for July’s pay increase to District Secretary Penny Owens.

MOTION CARRIED UNANIMOUSLY

**COMMUNITY COMMENTS**

Joe Thompson - told the commissioners “you are all doing a wonderful job.” They appreciated his comment.

**ADJOURNED**

With no further business, Chairman Red Rogers adjourned the meeting at 8:17p.m.

Next meeting will be held at the Main Station at 7:00pm on September 10, 2009.

\_\_\_\_\_  
 A.H. Rogers, Chairman  
 \_\_\_\_\_  
 Penny Owens, Recording Secretary  
 \_\_\_\_\_  
 John Pollman, Commissioner  
 \_\_\_\_\_  
 Approval Date  
 \_\_\_\_\_  
 Dale Woody, Commissioner

**Signed & Approved at the September 10, 2009 Board Meeting**