

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

**December 10, 2009**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00 pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA. 98377

**FLAG SALUTE**

Chief Jeff Jaques opened the meeting with the flag salute.

**PRESENT**

Present: Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

New Business: Hazard Mitigation Resolution - per Chief Jeff Jaques not available but should be by the end of the year

**Agenda Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The December 2009 agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Vouchers Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The December 2009 expenditures per payment vouchers 12001 through 12030 for a total of \$30,935.18 were approved as circulated.”

Commissioners’ comments: discussion on a few vouchers

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The December 2009 payroll in the amount of \$6,092.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated November 12, 2009 were approved as circulated.”

**SECRETARY'S REPORT**

**Financial report:** See Attached

- EMS Reconcile Report for November 2009
- Activity Report November 2009
- FYI - Long Term Loans
- 2010 Events - LC Fire Commissioners meeting and SW Risk Management Meeting
- 2010 Elections and 2009 Validation Report

**Correspondence:** See attached list

**CHIEF'S REPORT:** See attached

- Social Security "Opt Out" Refund for 2009 should receive by end of December, both employer and employee

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

"In regards to the original approved motion made on October 13, 2005 which was not followed through, the board is asking the refund of Social Security contribution of LS Fire District #14 and Chief Jeff Jaques from January 1, 2006 through November 30, 2009. Motion made for this Social Security contribution refund for LC Fire District #14 will be for Chief Jeff Jaques for his investment of retirement. In addition, since Chief Jeff Jaques has "Opted Out" of the monthly Social Security contribution, his salary will increase from \$4338.00 to \$4,607.00 monthly; \$52,056 to \$55,284.00 annually. This will not be any additional expense to the district."

Commissioners' comments: verification of numbers; the payroll increase for Chief Jeff Jaques will need to be reflected on the December 2009 payroll sheet

MOTION CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS**

**Operation Guidelines -**

- Chairman Red Rogers would like to see some additions by the next board meeting

**EMS Levy - Commissioner Dale Woody**

- 59.94% - very close
- Much discussion to improve community interest in the levy
- Commissioner Dale Woody invested many hours into trying to get the EMS levy info out into the community; signs, flyers, newspapers
- Suggested next Levy Election time: door to door, good of the fire department in the White pass shoppers and Morton Journal, positive facts, volunteer hours, number of calls etc, commissioners involvement in the community

**Property Falls Road**

- Nothing new to report

**NEW BUSINESS**

**Hazard Mitigation Resolution**

- Still need copy of this resolution
- Potential natural hazards and disasters, vulnerability of the fire department
- Possibly a special meeting if this resolution needs to be approved and signed before the end of the year

**Oath of Office - John Pollman 2010 - Position #1 - 6 year term**

- Commissioner John Pollman read his oath at 7:53pm
- Commissioner John Pollman and District Secretary Penny Owens signed the oath

**Social Security “Opt Out”**

- Discussed during Chief’s Report

**Social Security - Letter requesting SS contributions returned – District and Chief Jaques**

- Discussed during Chief’s Report

**COMMISSIONER’S COMMENTS**

- Commissioner Dale Woody asked District Secretary Penny Owens how the record keeping process. She stated it’s about 85% complete
- With a little computer problems, the server is not in danger of losing info
- WSRV Rating Board - Chief Jeff Jaques – went well. We’re in good shape. Station #2, Cispus would receive a lower rating if you had 1 more volunteer in that area.
- 45 minute speed limit sign from of Randle to East of Young Road. Chief Jeff Jaques not sure where other lower speed limit signs where placed

**ADJOURNED**

With no further business, Chairman Red Rogers adjourned the meeting at 8:16 p.m.

Next meeting will be held at the Main Station at 7:00pm on January 14, 2010.

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A.H. Rogers, Chairman

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Penny Owens, Recording Secretary

\_\_\_\_\_  
John Pollman

\_\_\_\_\_  
Approval Date

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Dale Woody, Commissioner

**Signed & Approved at the January 14, 2010 Board Meeting**