

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

**FEBRUARY 12, 2009**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:03pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

**FLAG SALUTE**

Chief Jeff Jaques opened the meeting with the flag salute.

**PRESENT**

Present: Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, and District Secretary Penny Owens.

**ADDITIONS/DELETIONS**

**EMS Levy to Unfinished Business**

**SECRETARY'S REPORT**

**Approval of vouchers**

*Motion:* Chairman Red Rogers made a motion to approve the February 2009 expenditures per payment vouchers 02001 through 02025 for a total of \$13,627.01. Commissioner John Pollman seconded the motion. Motion approved and carried.

**Payroll**

*Motion:* Commissioner John Pollman made the motion to approve the February 2009 payroll in the amount of \$5892.00. Chairman Red Rogers seconded the motion. Motion approved and carried.

**Approval of minutes**

*Motion:* Chairman Red Rogers made a motion to approve the minutes of the regular meeting January 12, 2009. Commissioner Dale Woody seconded the motion. Motion approved and carried.

**Financial report:** See Attached

District Secretary Penny Owens read through the Activity Report January 2009 and the EMS Reconcile Report for January 2009. The commissioners expressed some relief the A/R balance is decreasing.

**CHIEF'S REPORT**

See Attached. December 2008 report is also included with the Chief's packet.

Chief Jeff Jaques stated:

Approximately **250 feet of gutters** will be needed. He wants to make sure the generator is covered also.

The **new server** has arrived and hopefully his nephew, a computer guru, will be able to install it by the end of February. This will probably be of little expense to the department.

The **new snowplow** is on the truck. Chief Jaques invited the commissioners to take a look after this meeting.

Bids for the SCBA and Breathing Apparatus are due on February 18<sup>th</sup> by 4:30pm. Chief Jaques will open them and have them narrowed down to choices for the Special Meeting scheduled for February 19, 2009 at 4:00pm. He is also considering in the determination what the volunteer members have suggested.

### **Correspondence:**

See attached list

Penny asked the commissioner if any are planning on attending the WFCFA Seminar at Ocean Shores for March 21. Commissioner Dale Woody has plans to attend and Chairman Red Rogers will let her know by Tuesday, February 17 so she can make the reservations.

Chairman Red Rogers asked the other two commissioners if they had received their 2009 WFCFA Commissioner's Handbook. They both received them in the mail.

## **UNFINISHED BUSINESS**

### **Operation Guidelines** - Nothing new to report

Chief Jeff Jaques stated since Eileen Scott is back in Randle now; they can start working on the guidelines again soon.

### **New 2009 Tender**

Chief Jaques talked to Deep South Fire Truck earlier this week. It is in the paint shop. Chairman Red Rogers commented on the concern of the County Grant. Chief assured the commissioners that he has been in communication with the county. The county has issued the department an invoice; a check will be made out to Chief Jaques and Deep South Fire Truck, which he picks up the truck, hopefully in March.

### **EMS Levy**

Commissioner Dale Woody is overseeing the possibility of an EMA Levy in November 2009. The commissioners are waiting to determine the amount after the legislative recess in May or June. They are thinking possibly .35 cents per thousand for 4 or 6 years.

## **NEW BUSINESS**

### **Facility Use**

See attached sheets

Chief Jaques discussed the proposal and suggested increasing the out of fire district usage to be \$20 per hour minimum of \$60 with a \$75 refundable deposit. Commercial use will be \$200 a day with a refundable \$200 deposit. In district, use will remain the same. He reminded everyone that use for funerals is without a charge. Commissioner John Pollman made a motion to approve the Facility Use increase as discussed. Commissioner Dale Woody seconded the motion. Motion approved and carried.

Chairman Red Rogers asked District Secretary Penny to research to see if this Facility Use change needs to be in a resolution.

**Waive Authorization**

Theodore Garrison is asking for waive on the balance of his will for \$127.38. After some discussion, Chairman Red Rogers made the motion to waive the dollar amount Theodore Garrison is asking. Commissioner Dale Woody seconded the motion. Motion approved and carried.

**WA State Auditor’s “Cash Basis” Training**

Chairman Red Rogers stated that the board authorizes to cover the cost for District Secretary Penny to attend this training on March 26, 2009 in Olympia, WA.

**COMMISSIONER’S COMMENTS**

Commissioner Dale Woody asked about the **snack and soda pop machine** in the fire district hall. Chief Jaques said the parts have been on order for a year. The district does not own the machines.

Chair Red Rogers reminded everyone of the Special Meeting on February 19, 2009 at 4:00pm to discuss the bid on the SCBA and Breathing Apparatus.

**ADJOURNED**

With no further business, Chairman Red Rogers adjourned the meeting at 7:50p.m.

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A.H. Rogers, Chairman

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Penny Cowers, District Secretary

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John Pollman, Commissioner

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Approval Date

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Dale Woody, Commissioner

**Signed & Approved - March 12, 2009 Board Meeting**