

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

June 11, 2009

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA. 98377

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute.

PRESENT

Present: Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, and Recording Secretary Penny Owens.

ADDITIONS/DELETIONS

Resolution 09-003 and Affidavit to reissue warrant to Chairman Red Rogers for \$155.10 from April 2009 voucher. Previous warrant misplaced.

- Affidavit notarized by John Pollman
- Resolution 09-003 signed by Commissioner Dale Woody and Commissioner John Pollman

Approval of Agenda

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The June 2009 agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Approval of Vouchers

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The June 2009 expenditures per payment vouchers 06001 through 06029 for a total of \$27,592.75 were approved as circulated. This total is inclusive of semi-annual loan payment of \$21,646.42.”

MOTION CARRIED UNANIMOUSLY

Chief Jeff Jaques ask approval to pay an additional voucher for SeaWestern in the amount of \$116,135.42 which will be covered 95% by Federal grant in amount of \$109,147.00.

- With agreement of the commissioners, Chairman Red Rogers “let the record show to pay the voucher to SeaWestern for \$116,135.42 when the grant money in received.”

Payroll

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody :

“The June 2009 payroll in the amount of \$6,424.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Approval of minutes

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The Minutes for the Regular Meeting dated May 13, 2009 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report May 2009
- EMS Reconcile Report for May 2009

Correspondence: See attached list

- Addition: SW WA Risk Management - Question for Pool - 2 pages
- Reminder: SW WA Risk Management meeting July 16, 2009 @ 5pm in Wahkiakum

CHIEF’S REPORT: See attached

- New server is almost ready - waiting for the county
- New Tender - in service - float pump paid \$2,000 instead of \$2,800
- Radios should be arriving soon
- Old Aide Car - will sale as is for \$750 or best offer

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report.

EMS Levy –

- Progressing forward

Property on Falls Road

- The board will discuss this property with the continuation of thiis meeting 11:30am tomorrow, June 12 at the property on the corner of Falls road and Kiona road

Used Air Packs

- Have no value - Cylinders are past the federal requirement for US use
- Board of Commissioners all agreed for Chief Jeff Jaques to arrange for the used air packs to be shipped to Cambodia via Milton Fire Department

Summer Help

- Chief Jeff Jaques hired Nathan Perry
- Hourly wage: \$10.00
- Weed eating, painting, misc. small jobs to spiff-up the department and grounds

NEW BUSINESS

Annual Review --

- Samples for District Secretary position - see packets
- For commissioners to develop an annual review form

Fraud - Workshop in Longview, WA - June 6, 2009 - Commissioner Dale Woody

- Lewis County distributes warrants after secretary creates warrants
- Commissioners and Chief look over Voucher Transmittal list
- Limited amount of money actually receipted on location
- Petty cash - small amount on location

COMMISSIONER'S COMMENTS

Annex Building - Exercise equipment

- Not used as hoped

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 7:48 p.m. which will reconvene at 11:30am at the property on the corner of Peters Road and Kiona Road, Randle, WA.

RECONVENED

At 11:30am at the property on the corner of Peters Road and Kiona Road, Randle, WA

Present: Jeannie Layman, Lynn Peters, Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, and Recording Secretary Penny Owens.

Peters Property

- Jeannie Layman, executor of Alice Peters' estate, "Alice wanted to donate 5 acres to the Randle Fire & EMS"
- Lynn Peters - "wanted the property used by the Randle Fire & EMS and used within 5 years of the completion of the donation, possibly fire sub-station"
- Jeannie will check to see if property has possibly been surveyed

- Paperwork for the donation of this 5 acres to the Randle Fire & EMS will hopefully be completed by the end of this year

With no further discussion in regards to the Peters Road property, this meeting was adjourned at 12:16pm.

Next meeting will be held at the Main Station at 7:00pm on July 9, 2009.

A.H. Rogers, Chairman

Penny Owens, Recording Secretary

John Hoffman, Commissioner

Approval Date

Dale Woody, Commissioner

Signed & Approved at the July 9, 2009 Board Meeting