

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

May 13, 2009

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA. 98377

PRESENT

Present: Chairman Red Rogers, Commissioner Dale Wood, Commissioner John Pollman, Chief Jeff Jaques, and Recording Secretary Penny Owens.

ADDITIONS/DELETIONS

None

Approval of Agenda

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody

“The May 13, 2009 agenda was approved as circulated.”

MOTION CARRIED UNANAMOUSLY

Approval of Vouchers

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The May 2009 expenditures per payment vouchers 05001 through 05030 for a total of \$13,521.43 were approved as circulated.”

Commissioners’ comments: Reasonable cost to bring the new tender to Randle.

MOTION CARRIED UNANIMOUSLY

Payroll

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The May 2009 payroll in the amount of \$6,172.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Approval of minutes

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The Minutes for the Regular Meeting dated April 9, 2009 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report April 2009

- EMS Reconcile Report for April 2009
 - Commissioners are please with the ending balance and EMS A/R balance
- District Secretary Penny Owens thanked commissioners – for have opportunity to attend the three training sessions: cash basis financial, record retention/management, and WFAS conference
- LC Fire Commissioner Assoc. meeting May 18; Commissioners Dale and Red will attend; will RSVP

Correspondence: See attached list

- LC Fire Commissioner Assoc. May 18 Agenda and minutes
- USDA Rural Development Grant information - Chairman Red Rogers contact, Laurie Medicott, Port Townsend, WA.
- WFCOA Final Legislative Report – Public Works HB 1196, ESHB 1847,

CHIEF’S REPORT: See attached

- Remodeled Area in bay about completed – Breathing Apparatus is here and Air Compressor should arrive by end of May
- Radios at Day Wireless – \$3,000 of this grant available – will purchase some addition radio equipment
- Received 2010 Title III grant for \$93,5000 for Wildland Brush Truck
- New Tender in service – still need float pump \$2,800.00 and fittings \$800.00
- Need to purchase soon: hoses and thermal imaging
- Need to purchase software for the office: Ganser Purchase Order and Microsoft Office 2007

Chief Jeff Jaques requested to purchase the float pump \$2,800.00 and fittings \$800.00 plus tax for the New 2009 Tender.

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“For Chief Jeff Jaques to purchase the float pump and fittings for a total of \$3,600 plus tax.”

MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report.

EMS Levy – Commissioner Dale Woody

- Needs to be submitted by the first of August to be on November ballot
- 6 year levy lid
- .35 cents/1,000 - need to meet 60% approval
- Randle EMS Levy website is being set up info
- Handout – distribute restaurants, door to door, box office, bulk
- Commissioner Dale Woody and Chief Jeff Jaques will organize a time and location for the Randle Fire Association and Randle community members
- Randle Fire Association can spend money to help promote

Property Falls Road – Commissioner John Pollman

- Jeannie Layman is ready for Randle Fire & EMS to determine land area
- Commissioner John Pollman will contact Jeannie Layman to meet on property June 12 at 9:00am.

2008 Year End Report – Washington State

- Signed by Chairman Red Rogers and District Secretary Penny Owens

NEW BUSINESS

EMS Statistics

- Commissioners commented great information
- 30 – 40 % are assignment Medicare & Medicaid and Write-off/collections
- Information will be useful for EMS Levy information

Long Term Goals

- Need to focus on paying off the 4 Local Loans
- After loans paid; focus toward addition equipment and rainy-day fund

Used Air packs

- Don't want to be liable if miss used any equipment previous owned by Randle Fire & EMS
- Milton Fire Department donates surplus items like this to Cambodia
- Commissioners agreed this would be a good idea

Expenses incurred for training-traveling

- Resolution 102 from 2001 – alternative method reimbursement within state
- Agreed this resolution still good with alternative method
- Will need to update and override later with a new policy

Eileen Scott pay raise – Outside Maintenance

- Outside maintenance on seasonal basis
- Per Chairman Red Rogers “let the minutes show will pay Eileen Scott \$14.00 per hour for outside maintenance”.
- Add Kenny Scott to payroll if he's also doing outside maintenance
- Retroact pay to the first of 2009 season

Summer Help

- Chief Jeff Jaques will be hiring summer help
- Few possibilities he has in mind

COMMISSIONER'S COMMENTS

none

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:36p.m.

Next meeting will be held at the Main Station at 7:00pm on June 11, 2009.

A.H. Rogers, Chairman

Penny Owen, Recording Secretary

John Rollman, Councilman

Approval Date

Dale Woody, Commissioner

Signed & Approved - June 11, 2009 Board Meeting