



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



August 12, 2010

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00 pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Chairman Red Rogers, Commissioner John Pollman, Chief Jeff Jaques, Commissioner Dale Woody, Recording Secretary Penny Owens, Eileen Scott, and Tim Pollock of US Fire Equipment

ADDITIONS/DELETIONS

Adjust agenda to open bids first

Brush Truck - Bid opening

- Malory, Longview, WA - received 8-11-2010: opened this evening 7:05 \$49,995 tax \$3,849.62 total of \$53,844.62
- US Fire Equipment, Tacoma, WA – received 8-12-2010: opened this evening at 7:07 \$43,970.06 tax \$3,517.60 total of \$47,487.66
- These bids were discussed slightly among the Commissioners and Chief but will need to be discuss more in detail after Chief Jeff Jaques has a chance to review all the specs offered with the bids.
- This section of the meeting will reconvene on August 19, 2010 at 9:00am.

Agenda Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The August 2010 agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The August 2010 expenditures per payment vouchers 08001 through 08030 for a total of \$4,475.26 were approved as circulated.”

Commissioners’ comments: D Rodeman Datamed32, 2 new members for BVFF

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The August 2010 payroll in the amount of \$7,861.50 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated July 8, 2010 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Refund to Patient – overpayment – J.R. Acct#108 \$20.90
- Activity Report July 2010
- EMS Reconcile Report for July 2010
- Received August Fire Protection: White Pass SD \$479; LC PUD \$10,774
- 2011 WFC Health Insurance – Increased 5.48% - \$65.68 (not sure on dental 2010 - \$150)
- Workshop Dept of Retire. Aug 18 at Edgewood – Pierce Fire #8 no fee 3 ½ hours class

Commissioners’ comments: Commissioners request a thank you letter is sent with the refund check to J. R. Acct#108 in regards to the patients commitment to monthly payment on account until paid in full. WFC Health Insurance increase better percentage increase than the last two years.

Correspondence: See attached list

CHIEF’S REPORT: See attached

- Need gear racks for new members
- 4 members to EMT class; these members agreement to make commitment of completion of EMT certification and to Randle Fire Department for a set time

UNFINISHED BUSINESS

Operation Guidelines

- Winter time work on guideline

Property on Falls Road

- Her attorney wants to get a hold of Commissioner John Pollman in regards to the 99 years lease
- Concerns of stipulations: when the property needs an active substation, etc.

EMS Levy – November 2, 2010

- Moving forward to inform the community, flyers, meetings
- Commissioners asked District Secretary Penny Owens to contact Systems Design to gather data in regards to the dollar amount our district adjust on patients that are Medicare and Medicaid – State and Federal schedule fees

Penny Owens, District Secretary – 2nd year Anniversary - annual evaluation

- Copies given to Chairman Red Rogers and Commissioner John Pollman to complete

NEW BUSINESS

COMMISSIONER'S COMMENTS

Appreciation Dinner moved from September 25 to September 26 starting at 2 pm

- Service year pins - Chief Jeff Jaques
- Dinner, games, and activities are planned

Risk management Chairman

- Chairman Red Rogers: management group needs to maintain 10 or more members. just verily over 10
- Possibly Yakima departments
- Commissioners ask District Secretary Penny Owens to call Karen at Nicholson & Assoc in regards to the insurance increase. They understood no increase on premiums for three years.

SUSPEND

With no further business this evening, Chairman Red Rogers suspended the meeting at 7:47p.m until Thursday, August 19, 2010 at 9:00am to make a decision on the Brush Truck Bids after Chief Jeff Jaques has had time to go over the specs offered in the bids.

The Board Meeting was reconvened at 9:00am; continued until 6:00pm when a quorum was obtained.

With a quorum obtained at 6:00pm, Chairman Red Roger continued the board meeting.

Present: Chairman Red Rogers, Commissioner Dale Woody, and Recording Secretary Penny Owens

Brush Truck - bid discussion and appoint bidder - see attached

- Chief Jeff Jaques was not able to attend this meeting but submitted a list of comparison of the two bids
- Much discussion of the optioned items listed - some item absolutely needed
- The Commissioners feel there's not a necessity of the SS wheel simulators \$589.80 w/ tax
- Discussion on the final option total after removal of the wheel simulators is \$3,743.86
- Total amount the department will owe after grant pays is \$8,399.97; without wheel simulators
- Discussion on adequate dollars for the department to cover this cost
- Possibly small loan but second half of taxes will be arriving in October
- Discussion on the \$3,600 for the performance bond - Have Chief Jeff Jaques call one of the Fire lawyers to verify if a company fails while in possession of our vehicle will it be considered part of their inventory?

Chairman Red Rogers made the motion for Chief Jeff Jaques, after determining information on the bond performance and for Chief Jeff Jaques to make the decision if needed, to approve the US Fire Equipment bid with the adjustment of removing the option of the wheel simulators. Commissioner Dale Woody seconded the motion.

MOTION CARRIED UNANIMOUSLY

With no further business, Chairman Red Rogers adjourned the meeting at 6:17pm

Next meeting will be held at the Main Station at 7:00pm on September 9, 2010.

A.H. Rogers, Chairman – Position #3

Penn. Dwyer Recording Secretary

John Pollman, Commissioner – Position #1

Approval Date

Dale Woody, Commissioner – Position #2

Approved & Signed - Board Meeting 9-9-2010