



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



October 14, 2010

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Chairman Red Rogers, Commissioner Dale Woody, Chief Jeff Jaques, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

BUDGET

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The 2011 Budget was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Resolution

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“To approve and sign Resolution 001-2011 Department of Revenue authorization for regular levy collection for 2011”

MOTION CARRIED UNANIMOUSLY

Agenda Approval

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The October 2010 agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The October 2010 expenditures per payment vouchers 10001 through 10033 for a total of \$36,185.86 were approved as circulated.”

Commissioners’ comments: inclusive of LN Curtis \$15,163.30 covered by grant dollars

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The October 2010 payroll in the amount of \$6,725.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated September 9, 2010 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report September 2010
- EMS Reconcile Report for September 2010
- Appreciation Dinner September 26 – expenses
- November Board Meeting November 11 - Federal Holiday Wednesday Nov 10th

After some discussion, the Commissioners agreed to change the date for the November Monthly Board Meeting to Wednesday, November 10 because of the federal holiday on November 11, 2010. Signs will be posted to notify the public.

- WFCAs - Proxy Authority - one vote in person for each proxy – signed and ready to mail to WFCAs

Correspondence: See attached list

- SW Risk Management – Karen Ross e-mail no flood ins. – Karen M. fax reassured the Department is covered by flood insurance

CHIEF’S REPORT: See attached

- EMS National registry 2 years – State registry 3 years
- Weather forecast Dean Dahlin for this winter – see attached

UNFINISHED BUSINESS

Operation Guidelines -

- Nothing new to report

Property on Falls Road

- Nothing new to report

EMS Levy

- Election Nov 2, 2010
- Ballots arrived today in the mail

Penny Owens possible salary increase - evaluations

- Tabled until:
 - After elections on November 2
 - Until Commissioner John Pollman is present
- Evaluation will be filed in Penny Owens personnel folder

NEW BUSINESS

Hose Bid Specs

- 3 bids: LN Curtis \$33,767.65; SeaWestern \$41,429.97; Santiam Fire \$45,743.14
- We need to Match 5%
- After much discussions in regards to hose sizes and hose warranties

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The hose bid will be awarded to LN Curtis.”

MOTION CARRIED UNANIMOUSLY

Systems Design – Credit card payment process – needs board approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Department will participate in the Credit Card payment process with Systems Design our billing company.”

Commissioners’ comments: the approximate 3% credit card processing fee will be covered by patients not our department

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

Chairman Red Rogers – October 7 SW WA Risk management meeting

- Meeting minute drafts - are not public record
- Post sign in the foyer indicating that the District Secretary is the Public Record Administrator

Commissioners discussed and questioned the value amount the main building is covered under flood coverage.

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:04p.m.

Next meeting will be held at the Main Station at 7:00pm on Wednesday, November 10, 2010.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

John Pollman, Commissioner – Position #1

Approval Date

Dale Woody, Commissioner – Position #2

Signed & Approved - November 10, 2010 Board Meeting