



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
BUDGET & REGULAR MEETING**



October 13, 2011

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:03pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Chief Jeff Jaques, Commissioner Dale Woody, Chairman Red Rogers, Recording Secretary Penny Owens, attending: Charles Nation, Fire Commissioners-Assistant Fire Chief of Grays Harbor Fire Protection #7

ADDITIONS/DELETIONS

- SW Risk Management Nicholson & Assoc. Annual Insurance Renewal
- Insurance Medicare Refund \$465.62

Agenda Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The October Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

BUDGET

Resolution #001-2012

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“Resolution #001-2012 Department of Revenue Washington State was approved and signed by Chairman Red Rogers and Commissioner Dale Woody.”

MOTION CARRIED UNANIMOUSLY

2012 Budget Signature Sheet

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The 2012 Budget Signature Sheet was approved and signed by Chairman Red Rogers and Commissioner Dale Woody.”

MOTION CARRIED UNANIMOUSLY

VOUCHERS APPROVAL

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The October 2011 Expenditures per payment Vouchers 10001 through 10030 for a total of \$13,743.95 were approved as circulated.”

Commissioners’ comments: discussion of Rod’s Tire Source new tires; this total is not inclusive of annual insurance renewal-need to approve which option

PAYROLL APPROVAL

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The October 2011 Payroll in the amount of \$6,691.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

MINUTES APPROVAL

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The Minutes for the Regular Meeting dated September 8, 2011 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – September 2011
- EMS Reconcile Report - September 2011
- WFOA – Proxy Authority

CORRESPONDENCE: See attached list

CHIEF’S REPORT: See attached

- Engine 2 - Pulling vehicle from service approx \$3,000 for brakes and tires
- Chief Jeff Jaques looking at a 1990 used pumper from East Pierce Fire & Rescue
- Requested Safety and prevention grant - Knox box
- Inspected Knox box at grade school and high school
- Public education preschool - team of District #14 and District #18 - had fun
- MVC – will be completed and submitting to Systems Design within the next month

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report.

- Chief Jeff Jaques will possibly have a selection of Guidelines for approval next month

NEW BUSINESS

Lewis County – Master Interlocal Agreement - Chief Jeff Jaques

- Chief Jeff Jaques explain the benefits with public works
- 5 year agreement
- Concerned with the liability – County not liable – our insurance will cover
- Commissioner Dale Woody approve Chief Jeff Jaques to sign this agreement

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The District will move forward on the Master Interlocal Agreement with Lewis County; and give Chief Jeff Jaques the authority to sign this agreement.”

MOTION CARRIED UNANIMOUSLY

SW WA Risk Management – Amendment to By Laws #09.22.2011

- Chief Jeff Jaques recommended this as a great guideline for SW WA Risk Management

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The SW WA Risk Management Amendment to By Laws #09.00.2011 was approved and signed as circulated.”

Engine 2 – Chief Jeff Jaques

- Discussed during Chief Jeff Jaques’ report

SW WA Risk Management – Insurance Renewal – 2 options and umbrella

- With some discussion between Option #1 and Option #2

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Insurance Renewal Option #2, inclusive of Commercial Pkg \$9,682. & On Duty and 24 hr AD&D \$2,448.; declined the \$3mil umbrella at \$5,000 premium and the National Flood coverage for the building at the Cispus Station at \$759 premium”

MOTION CARRIED UNANIMOUSLY

Systems Design - Insurance Medicare Refund - \$465.62 - Two insurances paid claim

- Chairman Red Rogers and Commissioner Dale Woody agreed for the District to Authorized payment for this refund - Incident # 2010106

COMMISSIONER’S COMMENTS

Discussing ideas of clearing stumps on the new property on Falls Road.

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:00p.m.

Next meeting will be held at the Main Station at 7:00pm on November 10, 2011.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Dale Woody, Commissioner – Position #2

Approved and Signed at Board Meeting Nov. 10, 2011