



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



December 13, 2012

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Fire Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Commissioner Dale Woody, Commissioner John Pollman, Fire Chief Jeff Jaques, Chairman Red Rogers, and Recording Secretary Penny Owens, and Volunteer Liz Hoecker

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The December 2012 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The December 2012 Expenditures per payment Vouchers 12001 through 12020 for a total of \$28,738.94 were approved as circulated. Inclusive of Long Term Loans in amount of \$22,431.97”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The December 2012 Payroll in the amount of \$6,467.00 was approved as circulated.”

Commissioners’ comments: Chairman Red Rogers asked if the Commissioners need to approve the District to pay the increase in the medical insurance for Fire Chief Jeff Jaques, which is approximately \$80. Commissioner Dale Woody said that all increases in medical insurance for Fire Chief Jeff Jaques is part of Fire Chief Jeff Jaques’s salary package

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated November 8, 2012 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- Activity Report – November 2012
- EMS Reconcile Report - November 2012
- MVC Reconcile Report - November 2012

Correspondence: See attached list

CHIEF'S REPORT: See attached

- Water Tender Credit - Still waiting on Dispatch call card with District #18 – probably Spring 2013
- Fire Prevention & Safety Grant/FEMA – Knox boxes approx \$8,000

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report.

Tacoma Power

- Been playing phone tag with David Letterman with Tacoma Power
- Future – look for some type of boat rescue facility

EMS Levy

- Commissioners looked at 2013 election date schedule
- Discussion of best time of year to put the EMS Levy on ballot
- Need time and people to support this levy
- Fire Chief Jeff Jaques suggested the need for a board member to “take the lead” of gathering the community and people support
- Reminder: 60% majority vote
- Commissioner Dale Woody suggested to wait until later on during the year
- By July have the community already involved for the November 5th election date
- Commissioners agreed the EMS Levy is financially important for the district
- Remind the community of the Tender Credit benefits decreasing insurance premiums

Collections – Heidi Case & Cody Case

- Fire Chief Jeff Jaques suggested to turn both to Fairway Collections
- No contact with Randle Fire & EMS -Fire Chief Jeff Jaques or District Secretary Penny Owens
- Commissioners agreed to submit these two invoices over to Fairway Collections

NEW BUSINESS

Salaries – Fire Chief Jeff Jaques and District Secretary Penny Owens

- Commissioner Dale Woody mention 2.5 years since District Secretary Penny Owens' raise increase and 3 years since Fire Chief Jeff Jaques' raise increase

- Commissioner John Pollman suggested to table the salaries until the January 2013 meeting
- Commissioners asked for some research on the cost of living expense, and salaries in the area/position

COMMISSIONER’S COMMENTS

Discussion of the life extension of the current building, acquiring property for new station

Fire Chief Jeff Jaques suggested some needed expenses for the next few years

- Hose testing
- Service on a few vehicles

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:12p.m.

Next meeting will be held at the Main Station at 7:00pm on January 10, 2012.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Woody, Commissioner – Position #2

Approved & Signed - Board Meeting 1/10/2013