



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**May 10, 2012**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Chief Jeff Jaques opened the meeting with the flag salute

**PRESENT**

Present: Commissioner Dale Woody, Chairman Red Rogers, Chief Jeff Jaques, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

none

**Agenda Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The May 2012 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Chief Jeff Jaques discussed the Radio Programming Billing spreadsheet – number of radios programmed, hours, and gas usage

**Vouchers Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The May 2012 Expenditures per payment Vouchers 05001 through 05026 for a total of \$6,467.00 were approved as circulated.”

Commissioners’ comments: discussion on fuel expense reflex the time of radio programming

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The May 2012 Payroll in the amount of \$8,463.55 was approved as circulated.”

Inclusive of \$1,816.55 which will be reimbursement through Homeland Security for Chief Jeff Jaques Radio Programming

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated April 12, 2012 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- Activity Report – April 2012

- EMS Reconcile Report - April 2012
- MVC Reconcile Report - April 2012

**Correspondence:** See attached list

- LC Fire Commissioner's Assoc – RSVP – May 21 – Salkum 6:30pm

**CHIEF'S REPORT:** See attached dated May 4, 2012

Chief's ¾ ton Ford pickup truck – problems – possibly belts; also tires need to possibly be replaced – Rod's Tires will inspect

**UNFINISHED BUSINESS**

**Operation Guidelines** - Nothing new to report

- From previous group - Annual Leave (hold until next meeting), Bereavement, Holiday and Sick Leave – Chief Jeff Jaques is still researching
- New – Probation, Hazardous Chemical Communication, Roadway Safety – hold until June's Board Meeting

**City of Tacoma/City Power – 5 year renewal Agreement** – Chief Jeff Jaques is still researching

- David Letterman

**NEW BUSINESS**

**TriCare Refund – DOS 7/10/2012 - Medicare fee error**

Need approval for refund – credit since 10/210

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“Pay the \$18.39 to Tricare for refund”

MOTION CARRIED UNANIMOUSLY

**2011 Annual Report – WA State Annual Report and Schedule 22**

- Chairman Red Rogers and District Secretary Penny Owens signed both the 2011 Certification page and Schedule 22

**COMMISSIONER'S COMMENTS**

**EMS Levy** – need to have resolution's passed by July

**Propane** - Discussion of propane use during the winter with the heater system use

**ADJOURNED**

With no further business, Chairman Red Rogers adjourned the meeting at 8:07p.m.

Next meeting will be held at the Main Station at 7:00pm on June 14, 2012.

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A.H. Rogers, Chairman – Position #3

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Penny Owens, District Secretary

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R. John Pollman, Commissioner – Pos

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Approval Date

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Dale Woody, Commissioner – Position #2

**Approved & Signed - Board Meeting June 14, 2012**