



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**August 8, 2013**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Fire Chief Jeff Jaques opened the meeting with the flag salute

**PRESENT**

Present: Commissioner Frank Kittock, Fire Chief Jeff Jaques, Commissioner John Pollman, Chairman Red Rogers, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

none

**Agenda Approval**

On a motion made Commissioner John Pollman by and seconded Chairman Red Rogers:

“The August 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Vouchers Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Frank Kittock:

“The August 2013 Expenditures per payment Vouchers 08001 through 08022 for a total of \$3,780.65 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Frank Kittock:

“The August 2013 Payroll in the amount of \$7,379.00 was approved as circulated.”

Commissioners’ comments: Inclusive of seasonal workers and 1 Dog Mtn Wildfire

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The Minutes for the Regular Meeting dated July 11, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- Activity Report – July 2013
- EMS Reconcile Report – July 2013
- MVC Reconcile Report – July 2013 no charges or payments

- DNR – Dog Mtn Fire – Revenue and Expenses document
- WFCA Conference – register for three to attend
- Accounting Software Programs – option, no longer Ganser in 2014;
  - BIAS \$640 annual (2 years then \$870)/\$1100 Software; Vision \$810 annual/\$1100 Software; QuickBooks \$344 Software periodic updates
  - With much discussions of the pros and cons like prices, ease of program use, familiarity of fire departments, BARS, requirements of the Annual WA State Report, and Lewis County required format of vouchers among many other considerations
  - Agreement was made with the decision to purchase the BIAS software

**Correspondence:** See attached list

- SW WA Risk Management – Insurance “Kick Off” – Thursday, Sept 26 Lewis Fire #6
- WFCA – Trusteed Health – No increase in Premiums; no premiums for month of Feb 2014

**CHIEF’S REPORT:** See attached

- Fire Chief Jeff Jaques suggestion to replace the 2006 F250 Ford Pickup Support 14-1 with a mid/large size SUV
  - Possibly in the next year or two
  - SUV better for organizing supplies, maps etc and carrying people for training classes, etc
- Fire Assoc. – instead of spending \$1,000 on chairs, will be use money toward tables
- 2 MVC thus far in August

**EMS Levy – Plans – November 2013 General Election**

- Working on a poster for businesses, and pamphlet to mail out to residents

**Fire Chief Jeff Jaques Contract renewal**

- For next meeting

**NEW BUSINESS**

**none**

**COMMISSIONER’S COMMENTS**

**ADJOURNED**

With no further business, Chairman Red Rogers adjourned the meeting at 7:40p.m.

Next meeting will be held at the Main Station at 7:00pm on September 12, 2013.

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A.H. Rogers, Chairman – Position #3

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Penny Owens, Recording Secretary

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R. John Pollman, Commissioner – Position #1

\_\_\_\_\_  
Approval Date

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Frank Kittock, Commissioner – Position #2

**Approved & Signed - Board Meeting September 12, 2013**