



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**December 12, 2013**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:08pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Fire Chief Jeff Jaques opened the meeting with the flag salute

**PRESENT**

Present: Chairman Red Rogers, Commissioner Frank Kittock, Fire Chief Jeff Jaques, Recording Secretary Penny Owens, and newly elected Kenneth Scott

**ADDITIONS/DELETIONS**

none

**Agenda Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Frank Kittock:  
“The December 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**New Elected Commissioners – County Certified November 26, 2013**

**Commissioner Kenneth Lindh**

Certificate of Appointment – signed by current Commissioners

Oath of Office

Read by Kenneth Lindh

Signed by Commissioner Kenneth Lindh and District Secretary Penny Owens

Commissioner’s Compensation - Commissioner Kenneth Lindh Accepted

Added to the Payroll worksheet

**Vouchers Approval**

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman Red Rogers:  
“The December 2013 Expenditures per payment Vouchers 13122001 through 13122026 for a total of \$25,895.03, inclusive of Long Term Loan of \$17,268.57 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Kenneth Lindh:  
“The December 2013 Payroll in the amount of \$6,709.00 or \$6,823.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval - tabled until next meeting**

“The Minutes for the Regular Meeting dated November 14, 2013 were approved as circulated.”

Commissioners' comments: two Commissioners from November Board meeting to sign

## **SECRETARY'S REPORT**

**Financial report:** See Attached

- Activity Report – November 2013
- EMS Reconcile Report – November 2013
- MVC Reconcile Report – November 2013
- White Pass Shoppers – published our district's Thank you for EMS Levy passage – no fee

**Correspondence:** See attached list

- Lewis County Election Validation – copies distributed to commissioners

**CHIEF'S REPORT:** See attached

- Leaks in the roof
- Issues with application/Websites of the Assistants Fire Firefighter -

## **UNFINISHED BUSINESS**

**Fire Chief Jeff Jaques** - contract – postponed until January

**FEMA Grant – 2009 – Fire Chief Jeff Jaques**

- Still trying to contact the right people at the Federal Government

**Budget – see attached documents**

- Fire Chief Jeff Jaques went through the changes with the budget both General and EMS
- List of expenses that are needed for 2014 and 2015. Such as, services on vehicles, life pack services, new servers, new laptop for District Secretary

The Commissioners agreed the updated 2014 General Budget and new 2014 EMS Budget is reasonable and sufficient as submitted by Fire Chief Jeff Jaques

## **NEW BUSINESS**

**Proration – Fire Chief Jeff Jaques - slide show with handouts**

- Fire Chief Jeff Jaques went through document and PowerPoint
- Fire Chief Jeff Jaques suggested option #4 Hospital district to buy out FD14, FD17, FD18
- Fire Chief Jeff Jaques, Chairman Red Rogers, Commissioner Kenneth Lindh will be attending. District Secretary Penny Owens will contact Commissioner John Pollman
- Attend meeting with Diane Dorrey – Dec.18, 2013 @ 5:30 – Morton Hosp Conf
- Fire Chief Jeff Jaques made a comment that the 5.90 came in effect since the 60's/70's

Continuation of this meeting: to discussion the options of the proration on December 18 with the Assessors recommendation at Morton Hospital Conference Room @5:30pm. Per Dianne Dorey's e-mail, Julie from Hospital District will post this meeting notice in the newspaper. Fire Chief Jeff Jaques, Commissioner Red Rogers, Commissioner Kenneth Lindh. District Secretary Penny Owens, are planning on attending this meeting. Commissioner John Pollman will be notified.

With no further business, Chairman Red Rogers adjourned the meeting at 8:20p.m until December 18, 2013 at 5:30pm at Morton Hospital conference room.

### **Reconvened at Morton Hospital Conference Room - December 18, 2013 - 5:30pm**

- Present from LC Fire #14 – Fire Chief Jeff Jaques, Commissioner Red Rogers, Commissioner Kenneth Lindh, Commissioner John Pollman, and Recording Secretary Penny Owens
- Dianne Dorey, Lewis County Assessor opened the meeting acknowledging the presence of Cemetery District #4, LC Fire #14, LC Fire #17, and LC Fire #18. She distributed a 4 page packet of spreadsheets with estimates illustrating the options available
  - Dianne seemed concerned of no representation from LC Hospital District #1 – she went out of the room to call the Financial Advisor Tim Cournyer – he arrived 10 minutes later
    - Tim stated he neglected to send the notice of this meeting to the Hospital Commissioners
    - Tim made phone calls to the Hospital Commissioners
    - Hospital Commissioners arrived by 7:25pm
- Dianne Dorey explain the three options of pro-rationing for each district to keep the \$5.90
- Dianne Dorey mentioned the Budget Resolution will need to be amended
- By 7:40pm, the Hospital District #1 Commissioners voted and approved the Hospital to “Buy Out” Cemetery District #4, LC Fire #14, LC Fire #17, and LC Fire #18 using the estimated spreadsheet presented by Dianne Dorey
  - Tim Cournyer said the Hospital Commissioners are meeting at 8am in the morning, “Buy Out” Contract will be finalized and to the districts by 10am.

### **Lewis County Fire District #14 - Board of Commissioners**

On a motion made by Commissioner John Pollman and seconded by Commissioner Kenneth Lindh:

“Approve the updated numbers for the General Budget Levy Certification and to amend the Budget Resolution as needed.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner John Pollman and seconded by Commissioner Kenneth Lindh:

“Authorized Fire Chief Jeff Jaques as signer on the Hospital District #1 “Buy Out” Contract with Lewis County Fire District #14.”

### **COMMISSIONER’S COMMENTS**

Discussion of this meeting with the LC Assessors was on such a tight schedule to deadlines of Budget documents

### **ADJOURNED**

With no further business, Chairman Red Rogers adjourned the meeting at 8:30p.m.

Next regular Board meeting will be held at the Main Station at 7:00pm on January 9, 2014.

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A.H. Rogers, Chairman – Position #3

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Penny O'Connell, Secretary

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\_\_\_\_\_, Commissioner – Position #1

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Approval Date

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Kenneth Lindh, Commissioner – Position #2

**Approved & Signed - Board Meeting 1/02/2014**