



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



January 10, 2013

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Fire Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Commissioner Dale Woody, Fire Chief Jeff Jaques, Chairman Red Rogers, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Computer for District Secretary
Methodist Church donation \$100 - RFA

Agenda Approval

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The January 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The 13th Month 2012 Expenditures per payment Vouchers 13001 through 13023 for a total of \$5,545.21 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The January 2013 Expenditures per payment Vouchers 01001 through 01009 for a total of \$3,114.55 were approved as circulated.”

Commissioners’ comments: WFCA increase in annual membership fee – Commissioner Dale Woody would like to not pay in the 2014 year

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The January 2013 Payroll in the amount of \$6,467.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated December 13, 2012 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- Activity Report – December 2012
- EMS Reconcile Report – December 2012
- MVC Reconcile Report – December 2012
- Next month's meeting – Feb 14th Valentine's day – do we want to meet the day before?

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The February 2013 Regular Board Meeting has been changed from Thursday, February 14 to Wednesday, February 13, 2013.”

MOTION CARRIED UNANIMOUSLY

State Auditor – Jason Hartwell Assistant State Auditor

- On site – January 3, 2013 - afternoon
- Mentioned call complaint to Auditor's office on 11/21/2011 in regards to Fire Chief 's use of District pick-up
- Grant Books – checked out and took to Olympia
- After discussion with his supervisor, the audit will focus on the overtime Fire Chief Jeff Jaques – Radio Programming

CORRESPONDENCE: See attached list

- Fairway Collection
- Quinn's increase in hourly for 2013
- IRS Mileage rate increase

CHIEF'S REPORT: See attached

- Applied for Trauma/EMS Grant - annual approx. \$1,100

Compressor – in the process of installing and anchoring down

- Is hooked up and operating

UNFINISHED BUSINESS

Operation Guidelines

- Fire Chief Jeff Jaques will be giving to volunteers on PDF format on CD and concentrate on particular policies

Tacoma Power – new 5 year agreement needs to be established – Fire Chief Jeff Jaques

- Nothing new
- Fire Chief Jeff Jaques will call and recommend new contract and request 2012 back payment along with current year

EMS Levy – Discussion continued – for 2013

- Commissioner Dale Woody – suggest the Fall time frame - November
- Organization in June-July

- In the next few month (April –May), need to get the community and businesses involved
- Fire Chief Jeff Jaques suggested the Board to communicate with community businesses and people to help

Salary – Fire Chief Jeff Jaques & District Secretary Penny Owens

- Discussion continue from previous meeting
- The two Commissioners decided to wait until February Board meeting when Commissioner John Pollman will be in attendance
- Chairman Red Rogers suggested to District Secretary Penny Owens to check with auditor’s office for data on other LC Fire Chiefs

NEW BUSINESS

Computer – front office – Tiger Mountain check out twice

- Commissioner Dale Woody said it was time for a new computer
- Fire Chief Jeff Jaques said approx \$600
- Chairman Red Rogers - “Let the minutes show the Commissioners agree to replace the front office computer.”

Methodist Church donation of \$100 - for RFA

- Commissioners signed a thank you note

COMMISSIONER’S COMMENTS

- Chairman Red Rogers asked for ideas and/or project needed for property on the Falls Road
 - Water, water-well, building, septic system, remove stumps

ADJOURNED

With no further business Chairman Red Rogers, adjourned the meeting at 7:58p.m.

Next meeting will be held at the Main Station at 7:00pm on Wednesday, February 13, 2013.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Dale Woody, Commissioner – Position #2

Approved & Signed - Board Meeting 2/13/2013