



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**March 14, 2013**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Fire Chief Jeff Jaques opened the meeting with the flag salute

**PRESENT**

Present: Chairman Red Rogers, Fire Chief Jeff Jaques, Commissioner Dale Woody, Recording Secretary Penny Owens, and Volunteer Ken Lindh

**ADDITIONS/DELETIONS**

none

**Agenda Approval**

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The March 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Vouchers Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“The March 2013 Expenditures per payment Vouchers 03001 through 03026 for a total of \$7,009.43 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The March 2013 Payroll in the amount of \$6,813.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The Minutes for the Regular Meeting dated February 13, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- Activity Report – February 2013
- EMS Reconcile Report – February 2013
- MVC Reconcile Report – February 2013 additional payment today 3-14-13 of \$426

- Public Disclosure – Personal Financial Affairs Statements – Due April 15, 2013
- Audit Bill – another invoice received today for closing the audit - \$250.50

**Correspondence:** See attached list

- LC Fire Commissioners Assoc. Meeting – Monday, March 18, 6:30 – Mossyrock High School – RSVP for 2

**CHIEF’S REPORT:** See attached

**Assistant Firefighter Grant (AFG) – Fire Safety & Safety Grant**

- 15 Lockboxes - \$5,620 grant, our cost \$295 = \$5915 - waiting approval

**DNR - Personal Protective Equipment purchase**

- With some discussion between Fire Chief Jeff Jaques and the Commissioners

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“Fire Chief Jeff Jaques can purchase Personal Protective Equipment in the amount of \$1,406 per copy of order with DNR.”

MOTION CARRIED UNANIMOUSLY

**Gas Detector pricing**

- Spreadsheet of Gas Detector pricing for replacement of sensors
- With some discussion with the Commissioners
- Fire Chief Jeff Jaques suggest MSA Altair (2) at \$695

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“Fire Chief Jeff Jaques can purchase 2 of the MSA Altair Gas Detectors for \$695 each.”

MOTION CARRIED UNANIMOUSLY

**Title III Grant**

- Fire Chief Jeff Jaques distributed a spreadsheet pricing for repeaters
- Fire Chief Jeff Jaques recommended Day Wireless is the best option
- 3 Repeater has been ordered

**Policies:** - presented to Commissioners for approval at April’s Board Meeting

- Board Commissioner’s Job description
- Fire Chief’s job description
- District Secretary’s Job Description

**UNFINISHED BUSINESS**

**Tacoma Power – New agreement – Sign Agreement**

- 2 copies of the agreement signed by Chairman Red Rogers
- 2011 – 2015 Agreement – Still need payment for 2012

**EMS Levy – Plans – Fall 2013 General Elections – Resolution by August 6, 2013**

- Have the Resolution ready for signatures and presented at the July Board Meeting

**Fire Chief Jeff Jaques vacation cap/limit – sick leave is capped at 6 weeks (240 hours)**

- Some discussion – Either Cap/limit or money set aside to cover
- Carry over to the April Board Meeting

**Audit Closure – by Phone Conference**

- Fire Chief Jeff Jaques said it was a clean audit, discussion of radio programming OT
- Commissioner Dale Woody said the audit conference went well

**NEW BUSINESS**

**IAFC Invoice – determine if District wants pay**

- Some discussion of it’s worth and value for the District
- Carry over to the April Board Meeting

**COMMISSIONER’S COMMENTS**

Commissioner Dale Woody - Moss built up around the Fire District’s grounds

- Fire Chief Jeff Jaques - has product and power washer to remove the moss

**Chairman Red Rogers mentioned the need to work towards passing the EMS Levy**

- Much discussion on encouraging the community to vote
- Need a Committee to encourage the community

**WFOA**

- Commissioner Red Rogers suggested to District Secretary Penny Owens to make hotel reservations for the annual conference - 2 rooms/2 queens each

**ADJOURNED**

With no further business, Commissioner Red Rogers adjourned the meeting at 7:52p.m.

Next meeting will be held at the Main Station at 7:00pm on April 11, 2013.

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A.H. Rogers, Chairman – Position #3

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Penny Owens, Recording Secretary

**Approved and Signed - Board Meeting April 11, 2013**

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B. Johnson, Commissioner – Position #1

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Approval Date

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Dale Woody, Commissioner – Position #2