



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**May 9, 2013**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:02pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Fire Chief Jeff Jaques opened the meeting with the flag salute

**PRESENT**

Present: Commissioner Dale Woody, Fire Chief Jeff Jaques, Commissioner John Pollman, Commissioner Red Rogers, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

New Business - Volunteer pay for the Mud Mountain Fire

**Agenda Approval**

On a motion made by Commissioner Red Rogers and seconded by Commissioner Dale Woody:  
“The May 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Vouchers Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The May 2013 Expenditures per payment Vouchers 05001 through 05023 for a total of \$5,558.77 were approved as circulated.”

Commissioners’ comments: inclusive of \$50 insurance refund

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The May 2013 Payroll in the amount of \$7,051.00 was approved as circulated.”

Commissioners’ comments: inclusive of seasonal employees

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Commissioner Red Rogers and seconded by Commissioner Dale Woody:

“The Minutes for the Regular Meeting dated April 11, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- Activity Report – April 2013
- EMS Reconcile Report – April 2013
- MVC Reconcile Report – April 2013

**Correspondence:** See attached list

- Lewis County Fire Commissioner Association – RSVP – May 20 in Salkum
- State Auditor Office – Enhancing background checks
  - Commissioner noted their concern of this proposed fingerprint control

**CHIEF’S REPORT:** See attached

- Water Tender Credit
  - Submitted incident and data from Kiona Creek State Shed Fire

## **UNFINISHED BUSINESS**

### **EMS Levy**

- Postponed until the June Board Meeting

### **Fire Chief Jeff Jaques vacation limit/cap**

- Postponed until the June Board Meeting

### **Operation Guidelines**

- Board of Fire Commissioner – Qualifications, Duties, & Responsibilities
- Fire Chief – Job Description
- District Secretary – Job Description

On a motion made by Commissioner Dale Woody and seconded by Commissioner John Pollman:

“Approve the policies for Board of Fire Commissioner Qualifications, Duties, & Responsibilities, Fire Chief Job Description, and District Secretary Job Description as written.”

MOTION CARRIED UNANIMOUSLY

## **NEW BUSINESS**

**Volunteer Pay for the Dog Mountain Fire:** See attached list of volunteer participation along with estimated charges and fees

- Fire Chief Jeff Jaques gave a brief description of the fire situation, volunteers time and participation, and the District’s equipment used
- DNR took over the fire scene on the evening of May 4
- DNR used the District’s hall, back parking lot, and grounds for “Base Camp” at no charge from the District
- Fire Chief Jeff Jaques proposed the District pays the Volunteers \$20.00 an hour the time spent on the Dog Mountain Fire

On a motion made by Commissioner Red Rogers and seconded by Commissioner John Pollman:

“The District will pay each Volunteer \$20.00 an hour for the time spent working on the Dog Mountain Fire.”

MOTION CARRIED UNANIMOUSLY

### COMMISSIONER’S COMMENTS

**Commissioner Dale Woody will be attending the Seminar in Chelan from May 31 – June 2**

- Health care reform and the impact on the fire-based EMS
- He will report to the Board at the June Commissioner Board Meeting

**Falls Road Property – Clean up – stumps removal, level property**

- Discussion of type of equipment needed
- Discussion of local volunteers from the community who might be interested

**Commissioner Position #2 – expires on December 31, 2013**

- A limited time to file with the County - Week of May 13 - will determine end date
- Can file on line or in person

**Cispus area – value of property fire tax money received annually**

- The County was suppose to call with that info
- District Secretary Penny Owens will call the County

### ADJOURNED

With no further business, Commissioner Red Rogers adjourned the meeting at 7:58p.m.

Next meeting will be held at the Main Station at 7:00pm on June 13, 2013.

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A.H. Rogers, Chairman – Position #3

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Penny Owens, District Secretary

\_\_\_\_\_  
R. John Pollman, Commissioner – Position #1

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Dale Woody, Commissioner – Position #2

**Approved & Signed - Board Meeting June 13, 2013**