



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**November 14, 2013**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:06pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

opened the meeting with the flag salute

**PRESENT**

resent: Fire Chief Jeff Jaques, Commissioner Frank Kittock, Chairman Red Rogers, Commissioner John Pollman, Recording Secretary Penny Owens, Volunteer (newly elected Commissioner) Kenneth Lindh, and Volunteer Jon Linder

**ADDITIONS/DELETIONS**

New Business – EMS Budget and Regular Budget Draft

**Agenda Approval**

On a motion made by Commissioner Frank Kittock and seconded by Chairman Red Rogers:

“The November 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Vouchers Approval**

On a motion made by Commissioner John Pollman and seconded by Commissioner Frank Kittock:

“The November 2013 Expenditures per payment Vouchers 13111001 through 13111026 for a total of \$11,910.43 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The November 2013 Payroll in the amount of \$6,709 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Chairman Red Rogers and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated October 10, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- Activity Report – October 2013
- EMS Reconcile Report – October 2013

- MVC Reconcile Report – October 2013
- 2013 – Appreciation Lunch Expense - \$240.73
- L.C. Fire Commissioners Assoc. – Nov 18 @ 6:30pm - Riverside Fire Authority
- WFCA Health Care – Application Agreement – Commissioner Red Rogers signed
- Suggestion - Thank you note to the community for EMS Levy
  - Commissioners feel this is a great idea. Penny and Jeff will compile a paragraph to place in the Hwy Shopper

**Correspondence:** See attached list

- Fire Chief - Affordable Health Care - information

**CHIEF’S REPORT:** See attached

- Generator has a fuel leak – Fire Chief Jeff Jaques is making a gasket
- Gave the uncertified Commissioner Position #2 election results - Kenneth Lindh

### **UNFINISHED BUSINESS**

**EMS Levy** – Will be Certified on November 26, 2013

- Currently at 65.91% yes vote
- Updated 2014 Budget and EMS Budget – see New Business

**Fire Chief Jeff Jaques Contract**

- Postponed until December or January Board Meeting

**FEMA Grant 2009 – Fire Chief Jeff Jaques**

- Jeff contacting the FEMA agency to resolve the issue

### **NEW BUSINESS**

**WFCA 2014 Health Care Application Agreement**

- Read through and signed by Commissioner Red Rogers

**Budget 2014 Update - Draft**

- Fire Chief Jeff Jaques discussed the 3 sheets of the EMS Budget
- Capital Reserves – aim toward items such as Ambulance, fire apparatus, land/building (flood concerns)
- Updated Regular Budget and EMS Budget will be posted and presented at the December 2013 Board Meeting

**EMS Billing - EMS Levy passed – charge Randle patrons a certain amount less**

- With much discussion amongst the Commissioners

On a motion made by Commissioner John Pollman and seconded by Commissioner Frank Kittock:

“Randle patrons/citizens will be charges \$100 (one hundred dollars) less on EMS incident billing”

MOTION CARRIED UNANIMOUSLY

## COMMISSIONER'S COMMENTS

**New Elected Commissioners:** District Secretary Penny Owens informed Kenneth Lindh that he will be sworn in at the December Board Meeting

**Eileen Scott's Memorial:** Commissioner Red Rogers suggested a thank you note to the people that organized the Fire Department's portion of Eileen Scott's memorial on October 25, 2013 - this includes Fire Chief Jeff Jaques and Captain Joni Mullins-Linder

### Property for new department

- Fire Chief Jeff Jaques has been looking for property
- He is hoping to have some good prospect at the January Board Meeting
- Some discussions of the best area for a new main station

### Fire Chief Jeff Jaques attended the annual pre-flood meeting

- Shared his concern for Highway 12 during the flood season
- Great possibility a flood could take out the hwy 12

## ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:15p.m.

Next meeting will be held at the Main Station at 7:00pm on December 12, 2013.

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A.H. Rogers, Chairman – Position #3

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Penny Owens, Recording Secretary

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R. John Pollman, Commissioner – Position #1

\_\_\_\_\_  
Approval Date

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K. Brock, Commissioner – Position #2

**Approved & Signed - Board Meeting January 9, 2014**