



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



September 12, 2013

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Fire Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Frank Kittock, Commissioner John Pollman, Chairman Red Rogers, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The September 2013 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner Frank Kittock:

“The September 2013 Expenditures per payment Vouchers 09001 through 09030 for a total of \$7,920.66 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The September 2013 Payroll in the amount of \$8,231.00 was approved as circulated; inclusive of seasonal personnel.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated August 8, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – August 2013
- EMS Reconcile Report – August 2013

- MVC Reconcile Report – August 2013
- Budget at the October meeting

Correspondence: See attached list

- LC Fire Commissioner Assoc. - Monday, Sept 16 - LCFire #2 Toledo - RSVP 2
- SW WA Risk Management - Thursday, Sept 26 - LCFire #6 Chehalis 5-8pm- RSVP 2
- WCFA Health Care workshop - Thursday, Sept 26 - Kelso 8-noon
- WFCA Conference -
 - Grant Writing (SWWRiskMngt)- Wed. Oct 23 - 11-12 lunch – 12-4pm \$140 RSVP no
 - Snure Seminar - Wed. Oct 23 - 6:30pm – 9:30pm \$40 - RSVP no

CHIEF’S REPORT: See attached

- Current computer is 6 years old, stalls and shuts down
- Need new computer in the chief’s office - \$740 + tax

On a motion made by Commissioner John Pollman and seconded by Commissioner Frank Kittock:

“Fire Chief Jeff Jaques to purchase a new computer for his office with the cost of approx \$740 plus tax and shipping.”

MOTION CARRIED UNANIMOUSLY

Vehicles

- Engine – foam unit burned up
- Aid car needed repair
- A few vehicles had issues - all are repaired except for foam unit still needs repair

UNFINISHED BUSINESS

EMS Levy – Plans – November 2013 General Elections

- Info sheet and brochure for mailing
- Flyers in the mail on Oct 10th
- Poster for the stores and restaurants - Randle area
- White Pass Shopper advertisement - find out the price

Fire Chief Jeff Jaques contract

- Postponed

NEW BUSINESS

Port Blakely – Dog Mtn Wildland Fire – donation – Thank you note to sign

- Thank you note read and Commissioners signed

COMMISSIONER’S COMMENTS

Annex Building - heating system repaired

- Prepare the annex for small group meetings, add a sink, coffee pot

Look into some property for a new station - preparation for the future

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 7:58p.m.

Next meeting will be held at the Main Station at 7:00pm on October 10, 2013.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Tom Kittock, Commissioner – Position #2

Approved & Signed - Board Meeting October 10, 2013