



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



January 9, 2014

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:02pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner John Pollman, Commissioner Kenneth Lindh, Chairman Red Rogers, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers :

“The January 2014 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Kenneth Lindh:

“The 13th Month 2013 Expenditures per payment Vouchers 13123001 through 13123018 for a total of \$3,474.85 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner John Pollman and seconded by Commissioner Kenneth Lindh:

“The January 2014 Expenditures per payment Vouchers 14011001 through 14011013 for a total of \$4,121.79 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The January 2014 Payroll in the amount of \$6,823.00 was approved as circulated (Gen. - \$2,729.20 and EMS -\$4,093.80.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner John Pollman and seconded by Chairman Red Rogers:

“The Minutes for the Regular Meeting dated November 14, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Chairman Red Rogers and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated December 12, 2013 and Reconvened December 18, 2013 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – December 2013
- EMS Reconcile Report – December 2013
- MVC Reconcile Report – December 2013
- LC Fire Assoc. Meeting – January 20, 14 6:30pm in Onalaska - RSVP
- WFCA – Saturday Seminars - Reservations?? Ken Lindh register for March 8 in Spokane

Correspondence: See attached list

- Survey and Rating Bureau - still waiting

CHIEF’S REPORT: See attached

- New L & I requirement is going to be quite expensive

UNFINISHED BUSINESS

Fire Chief Jeff Jaques Contract

- Postponed until February 2014

FEMA Grant 2009 – Fire Chief Jeff Jaques - adjustments

- FEMA – still waiting for FEMA to communicate

Buy-Out Contract Agreement with Hospital District #1

- Completed and signed
- Be aware that the \$20,393.16 (\$10,196.58 x 2) received in April-May and Oct-Nov

NEW BUSINESS

Resolution #002-2014 – Transfer of Funds from General to EMS

On a motion made by Commissioner John Pollman and seconded by Commissioner Kenneth Lindh:

“Resolution 002-2014 - Transferring of Funds from General to EMS in the amount of \$14,000 for start up money.”

MOTION CARRIED UNANIMOUSLY

Charity Care - 8/31/2013 - \$1,221.00

- Fire Chief Jeff Jaques discussed the patient, economic situation
- With Commissioners’ agreement

On a motion made by Commissioner John Pollman and seconded by Commissioner Red Rogers:

“Write off this patient’s bill - Incident # 2013138 in the amount of \$1221.00.”

Commissioners’ Comment: District Secretary Penny to send a letter to patient regarding approval of charity care including the Commissioner’s concern for her situation

MOTION CARRIED UNANIMOUSLY

Letter of Appreciation to Fire Chief Jeff Jaques and Captain Joni Mullins-Linder

- Organized the FF/EMT portion of Eileen Scott’s memorial
- Commissioners signed and presented to Fire Chief Jeff Jaques

Fire Chief Jeff Jaques requested to purchase a few items

- Replacement of ambulance cot – less than \$5,000, possibly a different mounting system, if so, an additional \$1,000; current cot over 18 years old and hangs up occasionally
- Server and server software & update \$2,500
- Discussion of various places to purchase

On a motion made by Commissioner John Pollman and seconded by Commissioner Kenneth Lindh:

“Fire Chief Jeff Jaques will purchase a replacement Ambulance cot for approximately \$5,000 and a Server and software as needed for approximately \$2,500.”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

Items and tested needed for 2014 - Fire Chief Jeff Jaques

- Discussed the list a he distributed at the last meeting of projected items and test needed

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 7:56p.m.

Next meeting will be held at the Main Station at 7:00pm on February 11, 2014.

A.H. Rogers, Chairman – Position #3

Penny Owen, District Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting February 11, 2014