



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
SPECIAL MEETING**



**July 24, 2014**

**CALL TO ORDER**

The Special Meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Fire Chief Jeff Jaques opened the meeting with the flag salute

**PRESENT**

Present: Commissioner Kenneth Lindh, Chairman A.H. Red Rogers, Fire Chief Jeff Jaques, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

**Agenda Approval**

On a motion made by Chairman A.H. Red Rogers and seconded by Commissioner Kenneth Lindh:

“The July 24, 2014 Special Meeting Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS**

Tanker #14-1A VO21 - Fire Chief Jeff Jaques - over ½ million miles – paid \$25,000

- Tender/Tanker #14-1A 1989 VO21 Fire Chief Jeff Jaques see attached repair need list and estimate # 462
- Repair all or portion
  - Estimate – approx. \$11,000 to repair
  - \$715 rear brakes, \$4,200 front end (no brakes) + misc, hazmat = approx. \$5,500
  - Commissioner Kenneth Lindh and Fire Chief Jeff Jaques actually examined the vehicle as described on the list
    - Do not feel issues are as bad as the list indicates
  - Second opinion is needed
    - Fire Chief Jeff Jaques will contact Leo Ruzicka – WP Bus mechanic
- Purchase good used - Possibly look into good/used Tanker
  - With discussion, the Commissioners agreed purchasing would not be the best option for the fire district at this time
- Discussion of most important repairs or fixes - now or later among the Commissioners and Fire Chief Jeff Jaques
- Need to call and verify some of the details on the estimates along with the second opinion– Fire Chief Jeff Jaques will make phone calls and let the Commissioners know

**Fire Chief Jeff Jaques Contract - tabled from May's Board Meeting – for all 3 Commissioners need to be present**

- Vacation: currently accrued total as of June 30, 2014 – 314 hours
  - Discussion of vacation hours accrued monthly instead of annually

- Commissioners agreed to keep vacation accrue annually but be diligent on tracking and reporting monthly at board meetings
  - Discussion of prorating annual distribution of vacation if Fire Chief Jeff Jaques leave before the anniversary date.
    - Commissioners agreed this vacation prorated statement shall be added to Fire Chief Jeff Jaques' Contract
  - Discuss of "cashing out" up to 80 hours of Fire Chief Jeff Jaques' currently accrued vacation to help Jeff bring his current total down to maximum 240 hours with the new contract approval
    - This will be up to Fire Chief Jeff Jaques to determine how he wants to bring this total down to new contract's maximum of 240 hours
  - Discussion and encouragement for Fire Chief Jeff Jaques to take sufficient vacation time because of his high stress fire chief position
- Sick Leave
  - Discussion of adding an additional use of sick leave reasons
    - Care of an ill/sick spouse
    - Commissioners agreed this shall be added to Fire Chief Jeff Jaques' Contract
  - Discussion of proposed maximum of 320 sick leave hours with no payout upon termination
    - Discussion of increasing this maximum amount
    - Commissioners agreed to keep as stated in new contract of maximum of 320 hours

On a motion made by Chairman A.H. Red Rogers and seconded by Commissioner John Pollman:  
 "To approved Fire Chief Jeff Jaques' Contract with additions of prorating vacation if Fire Chief Jeff Jaques leaves/terminates before the annual anniversary date, and adding care of ill/sick spouse for reasons to use sick leave."

MOTION CARRIED UNANIMOUSLY

COMMISSIONER'S COMMENTS

none

**ADJOURNED**

With no further business, Chairman A.H. Red Rogers adjourned the meeting at 8:20p.m.

Next regular meeting will be held at the Main Station at 7:00pm on August 14, 2014.

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 A.H. Rogers, Chairman – Position #3

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 Penny Owens, Recording Secretary

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 R. John Pollman, Commissioner – Position #1

\_\_\_\_\_  
 Approval Date

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 Kenneth Lindh, Commissioner – Position #2

**Signed & Approved - Board Meeting August 14, 2014**