



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



April 9, 2015

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Commissioner John Pollman at 7:05pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Commissioner John Pollman, Commissioner Kenneth Lindh, Fire Chief Jeff Jaques, Recording Secretary Penny Owens, Volunteer Frank Kittock and Chairman A.H. Red Rogers

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The April 9, 2015 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner R. John Pollman:

“The April 2015 Expenditures per payment Vouchers 150401001 through 150401026 for a total of \$6,172.64 were approved as circulated.”

Commissioners’ comments: some discussion on the safety vest purchased

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The April 2015 Payroll in the amount of \$7,045.00 (Gen \$2,818.00 & EMS \$4,227.00) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner R. John Pollman:

“The Minutes for the Regular Meeting dated March 12, 2015 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- Activity Report – March 2015 TOTAL \$114,067.03
 - General \$89,316.30
 - EMS \$24,750.73
- EMS Account Receivable Billing Report – March 2015 \$31,603.38
- MVC Accounts Receivable Billing Report - March 2015 4,215.00
- Anonymous gift of \$1,000. Commissioners signed a thank you card to be mailed

Correspondence: See attached list

CHIEF'S REPORT: See attached

- Change in officers
 - Ron Blankenship transferred to medical officer
 - William Whitnell safety office
- Engine - driver had backed into a tree trunk – a dark rainy night
 - Minimal damage – in process of getting quote for repair
 - Still in service

UNFINISHED BUSINESS

Light Bar – Aid 14-1 - Fire Chief Jeff Jaques

- Had incorrect price quote last month
- LED light bar price is \$3,000
- 30,000 hours on a LED light bar
- Commissioners agreed for Fire Chief Jeff Jaques to purchase the light bar for \$3,000

Payroll - Lewis County changes - BIAS - District Secretary Penny Owens

- Discussion of Lewis County Relinquishing the Payroll duty and possibility down the line all of AP. RCW needs to be reviewed
- District Secretary Penny Owens shared her concerns and suggested purchasing the BIAS Payroll module and annual fee
- BIAS has a schedule of starting payroll on sight here at the district for the July payroll
- Our District will need to open a bank account to call Imprested Account for the payroll to process through
- Commissioners agreed to purchase the BIAS Payroll module and start the process
- Fire Chief Jeff Jaques will sign the agreement and paperwork will be forward to BIAS
- BIAS Invoice will be paid in May

NEW BUSINESS

June Board Mtg changed date from Thursday, June 11 to Monday, June 8, 2015

- Just a reminder

Surplus Equipment - Fire Chief Jeff Jaques

- The white engine – he is looking at ways to surplus
- Air unit – federal govt property - low unit pressure
- Green camo trailer - project never completed. Offered to sale to Glenoma Fire \$750
- Commissioners agreed with the items that need to be surplus

Boat, Trailer & Motor - M001

- Purchased with Commissioner’s verbal approval - \$2500.
- In the bay and volunteer and Fire Chief Jeff Jaques working on it; Floor repair
- Additional Purchases - hopefully not over \$500
 - life jacket - inflatable
 - anchor
 - carpet repair
 - stripped

COMMISSIONER’S COMMENTS

Note: Chairman A.H. Red Rogers had not attended the last two monthly Board Meeting; because of medical situation

Chairman A.H. Red Rogers asked about Cispus Station

- Fire Chief Jeff Jaques and Commissioner Kenneth Lindh talked of repair: inside and outside, leaks were destructive
- Commissioner R. John Pollman discussed tree removal and clean up

ADJOURNED

With no further business, Commissioner R. John Pollman adjourned the meeting at 7:45p.m.

Next meeting will be held at the Main Station at 7:00pm on May 14, 2015.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting May 14, 2015