



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



July 9, 2015

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:05pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Chairman A.H. Red Rogers, Volunteer Frank Kittock, Commissioner Kenneth Lindh, Commissioner John Pollman, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

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Agenda Approval

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The July 2015 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner R. John Pollman and seconded by Chairman A.H. Red Rogers:

“The July 2015 Expenditures per payment Vouchers 150701001 through 1500701024 for a total of \$10,697.22 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The July 2015 Payroll in the amount of \$6,985.00 (Gen \$2,794.00 & EMS \$4,191.00) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner R. John Pollman and seconded by Chairman A.H. Red Rogers:

“The Minutes for the Regular Meeting dated June 8, 2015 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- Activity Report – July 2015 TOTAL \$196,742.04
 - General \$155,066.77
 - EMS \$41,675.77
 - Adjustment on beginning balances from 5/30/15 for both GEN and EMS because of delay in treasurer's report from LC. Interest for GEN and Timber harvest tax for EMS
- EMS Account Receivable Billing Report – July 2015 \$8,764.04
- MVC Accounts Receivable Billing Report - July 2015 \$4,215.00

Correspondence: See attached list

- Discussed Lewis County Communication Dispatch 2016 increases

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CHIEF'S REPORT: See attached

- LED reader board sign arrived; will be installed soon; also install a panel with district's name on top of reader board
- GMC Truck with Foam Unit selling to Glenoma – in shop \$800 fuel pump, labor
- Station 2: contractor to fix roof on that station; Fire Chief Jeff Jaques will get that scheduled before winter
- Generator - diesel or propane \$22,000 Fire Chief Jeff Jaques looking at bids. Pricing at next board meeting to make a decision, propane tank installation, DNR grant \$12,000

UNFINISHED BUSINESS

Payroll & Use Tax Resolution #003-2015 - District Secretary Penny Owens

On a motion made by Commissioner R. John Pollman and seconded by Chairman A.H. Red Rogers:

“The **Payroll & Use Tax Resolution #003-2015** was approved as circulated to continue the process of payroll procedures.”

MOTION CARRIED UNANIMOUSLY

Columbia Bank Account Authorization forms – Imprest Account -District Secretary Penny Owens

- Fire Chief Jeff Jaques and District Secretary Penny Owens will sign the authorization forms
- After some discussion on who or which Commissioners to sign the authorization forms

On a motion made by Commissioner R. John Pollman and seconded by Chairman A.H. Red Rogers:

“To continue the payroll process and open the Imprest Account at Columbia Bank, the Account Authorization forms were signed by Fire Chief Jeff Jaques, District Secretary Penny Owens, Chairman A.H. Red Rogers, Commissioner John Pollman, and Commissioner Kenneth Lindh.”

NEW BUSINESS

No new business

COMMISSIONER'S COMMENTS

Discussion of the incident that required the boat: the boat and motor worked well for the incident. Boat needs more lights; light bars across on the top and on the side of boat. Glenoma Fire was happy to see the help with the boat. Also need signaling kit.

ADJOURNED

With no further business, Chairman A.H. Red Rogers adjourned the meeting at 7:45p.m.

Next meeting will be held at the Main Station at 7:00pm on August 13, 2015.

A.H. Rogers, Chairman – Position #3

Penny D... Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting 8/13/2015