



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



March 12, 2015

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Commissioner John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner R. John Pollman, Commissioner Kenneth Lindh and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

None

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner R. John Pollman:

“The March 12, 2015 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The March 2015 Expenditures per payment Vouchers #150301001 through #150301032 for a total of \$12,065.89 were approved as circulated inclusive of a much older invoice of Bob’s Auto Repair dated 5/30/2009 for \$2,477.43 for Volvo 3,000 gal tank.”

Commissioners’ comments: Discussion of Bob Matchet, owner of Bob’s Auto Repair neglected to invoice for his work done in 2009. Over a year ago District Secretary Penny Owens informed Mr. Matchet that an invoice is needed before we can submit to Lewis County for payment.

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner R. John Pollman:

“The March 2015 Payroll in the amount of \$6,905.00 (Gen \$2,762.00 & EMS \$4,143.00) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting February 12, 2015 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- Activity Report – February 2015 TOTAL \$107,884.61
 - General \$87,883.56
 - EMS \$19,961.05
- EMS Account Receivable Billing Report – February 2015 \$32,002.57
- MVC Accounts Receivable Billing Report - February 2015 \$4,215.00
- LC Fire Commissioners. Assoc.–Monday, March 16 - Mossyrock High School 6:30pm RSPV?

Correspondence: See attached list

- LC Auditor – Elimination of Payroll Services – Jan. 2016
 - Riverside Authority if having a payroll demo with BIAS on March 27
 - The County will be hosting a forum this spring

CHIEF'S REPORT: See attached

- Volunteer Wendy Toal is part of a Reminiscent Group, would like to use the premise outside back area for the group to participate in group war games
 - After some discussion, the Commissioners agreed not to permit this group to have war games on the premise
 - Fire Chief Jeff Jaques will inform Wendy Toal
- New e-mail accounts for the Commissioners will be set up - probably Google

UNFINISHED BUSINESS

Cispus – Roof and Tree Removal – Fire Chief Jeff Jaques – Commissioner R. John Pollman

- Tree is down and brush is almost completed cleaned up
- Possibly leaking through chimney, discussion of eliminating the chimney completely
- Remove the sheetrock that is moldy

NEW BUSINESS

Public Disclosure Forms – Commissioners - due April 15

- Forms distributed to John and Ken

Waiver Authorization

- 3 incidents – total \$455.06
- After some discussion among the Commissioners and Fire Chief
- Commissioners agreed to deny the waiver and have the patient make payments

Light Bar – Aid 14-1 – Fire Chief Jeff Jaques

- Strobe modules have gone bad, been on the vehicle since previous owner, approx. 30 years old
- Planning on keeping the vehicle long term
- Approx. \$1,400 for LED lighting; Jeff might install or have partially installed

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner R. John Pollman:

“For Fire Chief Jeff Jaques to purchase the Light Bar for Aid 14-1 as discussed with approximately \$1,400 plus some installation cost.”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

Summer Seasonal help - Fire Chief Jeff Jaques

- Will start the process of hiring

ADJOURNED

With no further business, Commissioner R. John Pollman adjourned the meeting at 7:54p.m.

Next meeting will be held at the Main Station at 7:00pm on April 9, 2015.

Not present during this meeting

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting April 9, 2015