



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



August 11, 2016

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:02pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Chairman R. John Pollman, Commissioner Kenneth Lindh, Commissioner Frank Kittock, Fire Chief Jeff Jaques, Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business – Air Cylinders Fire Chief Jeff Jaques

Agenda Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The August 2016 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The August 2016 Expenditures per payment Vouchers 16080101 through 16080125 for a total of \$5,408.39 were approved as circulated.”

Commissioners’ comments: laminated calendars, excavator, and exit audit

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The August 2016 Payroll Voucher in the amount of \$9,700.52 (Gen \$3,880.20 & EMS \$5,820.32) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated July 14, 2016 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – July 2016 TOTAL \$131,954.43

- GEN \$99,031.01
- EMS \$22,925.15
- Columbia Bank Imprest Acct \$9,998.27
- EMS Account Receivable Billing Report – July 2016 \$24,936.00
- MVC Accounts Receivable Billing Report - July 2016 \$2,480.00

Correspondence: See attached list

- WFCB – Health Care Program – no increase in premiums for 2017

CHIEF’S REPORT: See attached

UNFINISHED BUSINESS

Training with Districts #10 and #18

- Dist #10 showed up to the training, county wide tracking during the call,
- Invited #10 2 people and #18 9 people to Hampton tour. Schedule for next week
- Additional training will be scheduled

Ferno Cots

- Will be in late next week or early the following week.
- Jeff is determining how to mount – Justine Claiburn is certified in emergency vehicle or Braun install

Doors on Bays in the Fenced Area – Commissioner Kenneth Lindh & Fire Chief Jeff Jaques

- Does not include concrete for doors to 4” 1’ wide.
- Fill in the back section where the sheriff had dug out for the trailer
- Look up the matrix to determine if additional bids are needed
- Move forward with installation, birds are destroying the vehicles, install one auto door opening for the brush truck, \$300-400.

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“After determining the need for additional bids, Fire Chief Jeff Jaques is approved to proceed forward in the purchase and installation of the 3 10’ x 10’ bay doors in the fenced area that covers several vehicles including the boat and brush truck. Additionally, approved to purchase an automatic door opener for the brush truck door. The maximum amount for this project is \$6,100.00”

MOTION CARRIED UNANIMOUSLY

LC PUD light replacements program – Fire Chief Jeff Jaques

- PUD only pays for material not the labor, LC PUD rebate \$4,095
- Estimate quote RE Electric – see attached \$11,790. + tax
 - Our cost \$7695. + tax - LC PUD rebate 4,095
- Estimated utility bill savings \$2,716 ; over 2.8 years payback on materials

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“Approved to complete the process to replacement all lights through the LC PUD rebate program.”

MOTION CARRIED UNANIMOUSLY

LC Fire #10 request for Tac 14 – Fire Chief Jeff Jaques - see attached

- Fire Chief Jeff Jaques gave letter of use approval to LC Fire District #10, Packwood

NEW BUSINESS

5 - 6,000 psi Air Cylinder - Fire Chief Jeff Jaques

- Currently no need for these cylinders, would like to surplus

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:
“Approved the surplus of the 5 – 6,000 psi Air Cylinders.”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

New radios will be needed

Pagers - Commissioner Frank Kittock

- some volunteers are having problems with their pager
- Fire Chief Jeff Jaques suggested the volunteers bring them in

LC Water District #1 – donated an older Dell computer system -

Fire Chief Jeff Jaques will set up to make available for Volunteers for training and testing

ADJOURNED

With no further business, Chairman R. John Pollman adjourned the meeting at 7:47p.m.

Next meeting will be held at the Main Station at 7:00pm on September 8, 2016.

Commissioner Frank Kittock – Position #3

Penny Owens, Recording Secretary

Chairman R. John Pollman

Approval Date

Approved & Signed - Board Meeting 9.8.2016

Kenneth Lindh, Commissioner – Position #2