



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



January 14, 2016

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Commissioner R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Chairman R. John Pollman, Volunteer Frank Kittock, Pastor Tim Walker, Commissioner Kenneth Lindh, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval – hand written updates

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The January 2016 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval - 13th Month 2015 and January 2016

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The 13th Month 2015 Expenditures per payment Vouchers 15108001 through 15120805 for a total of \$9,305.11 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The January 2016 Expenditures per payment Vouchers 16001001 through 16001009 for a total of \$29,424.69 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Discussion of 4 additional hours for District Secretary Penny Owens – Payroll

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Kenneth Lindh:

“Commissioners agreed to District Secretary Penny Owens request to have an additional 4 hours to her monthly hours making a total of 122 hours a month.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval 4th QTR L & I, Adjustment Dec 2015, & January 2016

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The January 2016 Payroll in the amount of \$9,521.91 (Gen \$3,808.76 & EMS \$5,713.15), Adjustment of December 2015 payroll of 3 hours in the amount of \$64.59 (Gen \$25.83 & EMS \$38.76), and 4th QTR L & I in the amount of \$207.57 (Gen \$83.03 & EMS \$124.54) were all approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval December 10, 2015 and January 13, 2016 Special Meeting

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated December 10, 2015 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Special Meeting in regards to Proration Levy Buy Out at Morton General Hospital dated January 13, 2015 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – January 2016 TOTAL \$199,364.59
 - General \$156,925.22
 - EMS \$27,438.95
 - Imprest Account \$15,000.42
- EMS Account Receivable Billing Report – January 2016 \$34,974.81
- MVC Accounts Receivable Billing Report - January 20156 \$3,030.00
- 2016 Event List – distributed to Commissioners
- LC Fire Commissioners Assoc Jan 18 in Onalaska RSVP 2
- Mileage changed from 57.5cents/mile to 54 cents mile
- Appreciation Dinner – Restaurants and private quote
- Chairman selection for 2016 - Commissioners agreed for John Pollman as Chairman

Correspondence: See attached list

- Lexipol - Fire Chief Jeff Jaques and Commissioners will research

CHIEF’S REPORT: See attached

- List of pending projects in various location

UNFINISHED BUSINESS

Roof Completion – Main Station (Roof Doctor). Fire Chief Jeff Jaques

- Waiting for appropriate weather - needs 3 dry days

Generator Fire Chief Jeff Jaques

- Delivered 2 weeks ago,
- Waiting for completion of wiring with RE Electric

NEW BUSINESS

Property - Fire Chief Jeff Jaques see attached maps

- Commissioners discussed the intended use
- Out of the flood area
- LC Community development needs to be contacted - Fire Chief Jeff Jaques
- Discussion of highway approach, Possibly some land fill needed, Cedar and fir
- Prices seems reasonable, Discussion of payment options
- Commissioners will contact owners to let them know we are interested but need to do some research

Proration Levy Buy Out

- Agreement with Lewis County Cemetery District #4
- Both Commissioner R. John Pollman and Commissioner Kenneth Lindh signed
- Agreement will be forward to LC Assessor’s office and Cemetery District #4

Commissioner’s Position #3 - December 31, 2017

With great sadness, Chairman A.H. Red Rogers passed away recently; this leaves Commissioner’s Position #3 vacant. The current Commissioners will need to select an individual to fill this vacancy through December 31, 2017.

- Volunteer Frank Kittock shared his interest in filling this position
 - Experience in filling Fire Commissioner’s vacancy, Want to serve the community
 - Involved with and a volunteer with the Randle Fire for many years
 - Works well with Fire Chief Jeff Jaques and District Secretary Penny Owens

On a motion made by Commissioner R. John Pollman and seconded by Commissioner Kenneth Lindh:

MOTION CARRIED UNANIMOUSLY

Chairman R. John Pollman stated to let the minutes show Frank Kittock is filling vacancy Commissioner Position #3. The oath of office will take place at the February Board Meeting

COMMISSIONER’S COMMENTS

Pastor Tim Walkers shared how much he appreciate the Fire District’s involvement, dedication, and service to the Randle community

ADJOURNED

With no further business, Chairman R. John Pollman adjourned the meeting at 8:06p.m.

Next meeting will be held at the Main Station at 7:00pm on March 10, 2016

Position #3	Penny Owens, Recording Secretary
R. John Pollman, Commissioner – Position #1	Approval Date
Kenneth Lindh, Commissioner – Position #2	

Approved & Signed - Board Meeting 2/11/2016