



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



July 14, 2016

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Chairman R. John Pollman, Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

Wave – internet connections; Letter from Fire Chief Lonnie Goble regarding permission to use Tac 14

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The July 2016 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The July 2016 Expenditures per payment Vouchers 160702001 through 160702028 for a total of \$8,994.11 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The July 2016 Payroll Voucher in the amount of \$9,835.48 (Gen \$3,934.18 & EMS \$5,901.30) was approved as circulated; inclusive of \$8.55 ACH bank fee.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated June 9, 2016 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – June 2016 TOTAL \$142,835.54
 - General \$106,858.81
 - EMS \$25,984.86
 - Columbia Bank Imprest Acct \$9,991.87

- Fire Chief Jeff Jaques suggested having the previous years all/combined totals also on Activity Reports
- EMS Account Receivable Billing Report – June 2016 \$17,038.77
- MVC Accounts Receivable Billing Report - June 2016 \$2,480.00
- LC Fire Commissioners Assoc RSVP July 18 6:30pm
 - Discussion of the dispatch service

Correspondence: See attached

- Accountability audit
- Insurance coverage on new property – WA Rick Management – Nicholson & Assoc.
- WFCOA Health Care Workshop – Sept. 13 in Lacey. Chairman R. John Pollman is interested in attending; Penny will be attending

CHIEF’S REPORT: See attached

- Discussed the dual dispatch for fire and the road lines.

UNFINISHED BUSINESS

Training with District #10 & #18 - Fire Chief Jeff Jaques

- Discussion of Fire Chief Jeff Jaques’ letter emailed to Fire Chief Lonnie Goble and Packwood’s 5 Fire Commissioners on June 22, 2016 and Fire Chief Lonnie Goble’s letter receive on July 14, 2016
 - LC Fire #10 secretary Barbara Wright called Penny on 7.13.2016 at 9:10am; asked Penny to pick up a couple letters from District #10 on her way home from work. These letters arrived at Randle Fire District office at 9am on 7.14.2016
- The arranged date set for training by Fire Chief Ed Lowe, Fire Chief Lonnie Goble, and Fire Chief Jeff Jaques for Monday, June 20, 2016 at 19:00 hours
- Fire Chief Lonnie Goble did not show for the schedule meeting or called to say he could not make the meeting. Fire Chief Jeff Jaques also waited on Wednesday, June 22, 2016 to see if possible Fire Chief Lonnie Goble had an incorrect date but to no avail
- Fire Chief Lonnie Goble sent a letter of apology to Fire Chief Jeff Jaques and Randle Fire Commissioners with a request of Fire Chief Jeff Jaques making a courtesy call
- Courtesy calls were not discussed when arranging the training meeting
- Commissioner Kenneth Lindh mention Fire Chief Lonnie Goble apologized to him for not showing at the scheduled training meeting between the 3 fire districts

Ferno Power Cots & Power Chair – Fire Chief Jeff Jaques

- Power Cots & Chair are on order, Fire Chief Jeff Jaques doesn’t have delivery date

Doors on Bays in Fenced Area – Commissioner Kenneth Lindh & Fire Chief Jeff Jaques

- Fire Chief Jeff Jaques hasn’t had a chance to contact Steve Bloomstrom

Ambulance – new – Fire Chief Jeff Jaques

- Fire Chief Jeff Jaques is doing more research,
- Attach to Graham bid for a better price; \$187,000 - \$190,000
- Chairman R. John Pollman suggested if ordering, order the vehicle the fire district needs
- Demo unit: 145,000 for a basic
 - Commissioner Kenneth Lindh suggested having a mechanic inspect; have Braun NW do a complete overhaul of current Ambulance; Braun NW built the rig and are the expert
- Commissioner Frank Kittock suggested these issues with the current Ambulance
 - Oil leak uses oil, a/c doesn’t work
 - Engine needs serviced
- Will need to bring down the Ambulance from Cispus station

Both Commissioner Kenneth Lindh and Chairman R. John Pollman are concerned on the loan payment and putting the district in high debt.

Chairman R. John Pollman suggested tabling the purchase of a new ambulance for a year, wait for the 2017 budget

All Commissioners are in agreement to hold the discussion of the purchase of a new ambulance for a year.

Light Replacement – Fire Chief Jeff Jaques – LC PUD

- Consolidated Electric Supply working with RE Electric
- Have not heard anything with LC PUD
- Fire Chief Jeff Jaques will contact Commissioners when quote comes in to start the replacement

New Property – purchase complete – Local Loan reimburse Aug 30

- Insurance – added no additional fee
- Additional document Chairman R. John Pollman notarized today for Local Loan
- Property needs be clean up, brush hog, , temp power pole, water line, destroy the scotch broom
- Locate the property lines and access line, survey markers

NEW BUSINESS

Wave Board Band – fiber lines – change to a faster speed - Fire Chief Jeff Jaques

- Much fast speed 50Mb, about the same cost as current with 10Mb
- Will keep the phone lines with CenturyLink
- Commissioners in agreement to change as Fire Chief Jeff Jaques suggested

Tac 14 – Use Request – Fire Chief Lonnie Goble

- Radio frequency letter from Fire District #10
- Fire Chief Jeff Jaques will forward the letter authorizing and work with dist 10 to activate the radio frequency

COMMISSIONER’S COMMENTS

Falls Rd - also needs some clean up

- Remove stump, possible some men will donate a little time
- Then can brush hog to cleanup several times a year

ADJOURNED

With no further business, Chairman R. John Pollman adjourned the meeting at 7:50p.m.

Next meeting will be held at the Main Station at 7:00pm on August 11, 2016.

Commissioner Frank Kittock – Position #3

C. J. Mens, Recording Secretary

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting 8.11.2016