



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



June 9, 2016

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, Fire Chief Lonnie Goble (Packwood), Rick Herauf (Packwood Fire Commissioners), John Anderson (Packwood Fire Commissioner), and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The June 2016 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Training Discussion – Packwood Fire District #10

- Commissioner Kenneth Lindh suggested both districts work together
- Fire Chief Lonnie Goble
 - Wipe the slate clean and iron out, move on and start working together
 - Training on mutual aid
 - Districts working together; help with man power, etc,
 - Age of volunteer in both district are in the 50-60 years of age
 - Not many young people are volunteering
 - Dispatch said someone on District 14 discontinued the auto tone out of the gray area
 - Lonnie would like the grey area active
- Fire Chief Jeff Jaques
 - Mutual aid agreement is still active
 - Mutual aid in the gray area, automatic tone out for the grey area.
 - Gray area Davis Creek to Bennett Rd to the end of Cline Rd
 - Young Road east - District #10 to be toned out for structure fires
 - East End Training Group, develop training documents, then each individual district can train same procedures
 - 4 - 5 departments
 - Possibly train every other month with Packwood and Glenoma
 - Chiefs and training officers

- The training documents that are being prepared now will be the lesson plans for each fire district
- Fire Chief Lonnie Goble
 - Previously training with districts was at Cascade Peaks
 - Training groups – work with the next few next
 - Suggest sending each district to the (3-4 individuals) other district to get familiar with the other districts’ equipment and vehicles
 - Wants districts #14, #18 and Mineral and Morton to train together efficient
 - John Anderson agreed that districts need the same training and working together
 - He feels it doesn’t matter who likes who, it’s not about the individual it’s about the tax payers and the best protection for each districts - all the Commissioners and the Fire Chiefs agreed
 - A paramedic is moving to the Packwood area which will be very helpful
 - Tender credit, rating to class 7 August 23 testing in Packwood

Radios - Red Neck Channel License

- Packwood funded repeaters for the area
- Lonnie said biggest concern: Red Net channel does not work in the Timberline and passed the bridge in Packwood
- Jeff said Red Net is a simplex channel and it should work within the area
 - Both Chiefs will determine this issue on the Red Net channel
- Discussion of radio license in the area and the tac channels
 - Radio Communication between districts
 - Come up with a channel to communicate
 - Lonnie asked what channel to communicate on the scene
 - Channels available on the radios.

Training Plan – Fire Chief Jeff Jaques and Fire Chief Lonnie Goble

1. Chiefs will get together to work out training – Districts #10, #14, and #18
2. 3 Chiefs meeting – iron out the plan
 - a. Jeff suggest continue the east end group, the group is documenting the training outline and lessons
 - b. The training need to have the lesson in detail before training can begin
 - c. Jeff will contact Lonnie and Ed Low to set up the meeting time to work forward on training together

District #10 left the meeting at 7:40pm

Vouchers Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The June 2016 Expenditures per payment Vouchers 160601001 through 160601029 for a total of \$9,685.05 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The June 2016 Payroll Voucher in the amount of \$9,604.17 (Gen \$3,841.66 & EMS \$5,762.51) was approved as circulated.”

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated May 12, 2016 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – May 2016 TOTAL \$231,708.68
 - General \$188,387.09
 - EMS \$33,325.47
 - Columbia Bank Imprest Acct \$9,996.12
- EMS Account Receivable Billing Report – May 2016 \$20,209.05
- MVC Accounts Receivable Billing Report - May 2016 \$2,480.00

Correspondence: See attached list

- WA ST Auditor Office – Assessment Audit exit Conference June 29, 2016 @ 10am
 - Both Chairman R. John Pollman and Commissioner Kenneth Lindh will attend
 - Special meeting notice will be posted

CHIEF’S REPORT: See attached

- Fire Chief Jeff Jaques was impress with the Lewis County Cascadia Rising Training drill

UNFINISHED BUSINESS

Fire Chief Jeff Jaques and Commissioners discussed the district toned out process and for which type of incidents, Mutual aid, dispatch, and commercial structure fires

Commissioner Kenneth Lindh mentioned the dry season and his concern fire season and mutual aid with surrounding districts

Ferno Power Cots and Power Chair – Local Loan Doc – Resolution – Approval & Signatures

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Resolutions #16-006 & #16-007 and Local Loan documents were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Doors on bays in Fenced Area – Commissioner Kenneth Lindh / Fire Chief Jeff Jaques

- Still in process of research

Ambulance – Braun - Fire Chief Jeff Jaques

- Graham Fire District has a current bid, our Fire district can sign onto their bid will need an interlocal agreement
- Changes Fire Chief Jeff Jaques suggested, see attached.
- 280 days from contract to delivery

- Over 20 years since purchased a new ambulance
- Our current ambulances have been remounted
- Discussion of the automatic tire change, agreed the need of 4 wheel drive
- Chairman R. John Pollman suggested waiting a year on the ambulance, concern with the money
- Discussion of the local loan payments
- Commissioners agreed to table the ambulance for the July Board monthly meeting

Light Replacement – LC PUD - Fire Chief Jeff Jaques

- R Ellidge of RE Electric submitted the lighting info to the LC PUD
- Waiting for the results

NEW BUSINESS

Soul Source – power cots

- Joe Vetter of WA State Auditor – email suggest District’s requirement not specific
- Discussion of Fire Chief Jeff Jaques email to auditor on the requirement of the soul source.
- Fire Chief Jeff Jaques included the required for the Districts
- Commissioners agreed that Fire Chief Jeff Jaques documents includes the Fire District requirement for power cots

Communication – Dispatch – Fire Chief Jeff Jaques - discussion

- Budget meeting with dispatch center
- 5% increase.
- Phone and radios are being updated, computers currently using XP
- \$300,000 collection in 017 and 018
- Projection a 30% increase for 2017 ½ n in 2018
- Vote of no confidence for David Anderson

COMMISSIONER’S COMMENTS

Discussion of the cots in both ambulances

- Ferno will hold the warranty on the second cot until mounted in the new ambulance per Fire Chief Jeff Jaques

ADJOURNED

With no further business, Chairman R. John Pollman adjourned the meeting at 9:33p.m.

Next meeting will be held at the Main Station at 7:00pm on July 14, 2016.

Commissioner Frank Kittock – Position #3

Penny Owens Reporting Secretary

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting July 14, 2016