



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



March 10, 2016

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Commissioner Frank Kittock, Commissioner Kenneth Lindh, Fire Chief Jeff Jaques, Recording Secretary Penny Owens

ADDITIONS/DELETIONS

None

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The March 2016 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The March 2016 Expenditures per payment Vouchers 160301001 through 160301025 for a total of \$7,574.66 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The March 2016 Payroll in the amount of \$9,596.19 (Gen \$3,838.48 & EMS \$5757.71) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated February 11, 2016 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – February 2016 TOTAL \$131,417.76

- General \$128,411.83
- EMS \$-11,994.49
- EMS Account Receivable Billing Report – January 2016 \$26,843.54
- MVC Accounts Receivable Billing Report - January 2016 \$3,030.00
- Transfer funds
- LC Fire Commissioners Assoc. RSVP March 21 6:30pm
- 2016 WFCA Annual conference - Yakima Oct 27 – 29

Correspondence:

CHIEF’S REPORT: See attached

UNFINISHED BUSINESS

Lexipol – Fire Chief Jeff Jaques

- Ken and Jeff went to the presentation, might save on group rate, attorney reviews the policy, doesn’t include the administrative policy
- Ken suggested waiting for Chairman R. John Pollman at next meeting
- Fire Chief Jeff Jaques still has more research on the Lexipol program

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“To purchase the Lexipol Policy Program if and when Fire Chief Jeff Jaques determines right for the department.”

MOTION CARRIED UNANIMOUSLY

Property for new station - Fire Chief Jeff Jaques & Commissioners

- Purchase Agreement of \$75,000 and Promissory Note of \$500 was given to the Moodenbaugh
- Acceptance of the purchase agreement by 8pm this evening

Volunteer Appreciation Dinner

- 30+ attended ... nice dinner

NEW BUSINESS

Columbia Bank – Imprest Account - Account Signers

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“With the passing of AH Rogers in November, remove his name as a signer for the Columbia Bank Imprest Account ending in 7392 and add Commissioner Frank Kittock as a signer to this account.”

MOTION CARRIED UNANIMOUSLY

- Commissioner Frank Kittock completed the Columbia Bank document

COMMISSIONER’S COMMENTS

Storage Container - on the back of property – belongs to the Randle Fire Association

- Store products used for the pancake breakfast throughout the year

- This location seems to be the best location

Snowmobiles - will be auctioned off and be gone soon

Property for new station - The Moodenbaugh did not appear at this Board Meeting at the time specified in the Purchase Agreement

ADJOURNED

With no further business, Commissioner Kenneth Lindh adjourned the meeting at 8:02p.m.

Next meeting will be held at the Main Station at 7:00pm on April 14, 2016.

Commissioner Frank Kittock – Position #3

Penny Owens, Recording Secretary

Not present during the meeting
John R. John Polman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting 4.14.2016