



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



November 10, 2016

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Commissioner Kenneth Lindh at 7:01pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The November 2016 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The November 2016 Expenditures per payment Vouchers 161101001 through 161101030 for a total of \$27,389.70 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The November 2016 Payroll Voucher in the amount of \$9,367.34 (Gen \$3,746.93 & EMS \$5,620.41) was approved as circulated.”

“The additional October 2016 Payroll Voucher in the amount of \$142.09 (Gen \$56.84 & EMS \$85.25) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated October 13, 2016 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- Activity Report – October 2016 TOTAL \$221,41.08
 - General \$189,249.13
 - EMS \$21,993.68
 - Columbia Bank Imprest Acct \$9,998.27
- EMS Account Receivable Billing Report – October 2016 \$24,940.55
- MVC Accounts Receivable Billing Report - October 2016 \$1,115.00
- WCFA Trusteed Plan – annual agreement – need signature - Commissioner Frank Kittock signed
- LC Fire Commissioner Assoc – Nov 21 – Riverside Authority – RSVP – Jeff, and will check with John

Correspondence: See attached

CHIEF'S REPORT: See attached

- All light fixture insulation is done in the main building except a few in the bay area., working on the annex outside area
- Cispus - sheetrock should be done by the end of the month, still need gutters, discussion of the generator installation, propane, need tank.
- Volunteer Point Systems – mileage and per call
- Power Chair Installation - waiting for brackets

UNFINISHED BUSINESS

Doors in the Bays in the fenced area - Fire Chief Jeff Jaques - Commissioner Kenneth Lindh

- Ordering of the doors on hold until spring; gravel and preparation will be done this winter

Light Replacement – LC PUD – Fire Chief Jeff Jaques

- See Chief's Report

Lucas 2 – Fire Chief Jeff Jaques

- Fire Chief Jeff Jaques discussed the cost, 16,000. Fire Assoc will kick in approx. \$5000.
- Fire Chief Jeff Jaques will move forward and order

LED Bulbs – old ballast – Surplus – Fire Chief Jeff Jaques

- Approx 12 LED bulbs to sell at cost
- Commissioners agreed to surplus these bulbs

NEW BUSINESS

2017 Budget – Approval and sign Resolution 16-008 GEN and 16-009 EMS

After some discussion

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“To approve the WA Dept of Revenue Resolution 16-008 GEN for 2017 Budget”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“To approve the WA Dept of Revenue Resolution 16-009 EMS for 2017 Budget”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“To approve the Signature Sheet GEN for 2017 Budget”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“To approve the Signature Sheet EMS for 2017 Budget”

MOTION CARRIED UNANIMOUSLY

Surplus Cot – Fire Chief Jeff Jaques

- Hospital is looking for a used cot to have on hands, Fire Chief Jeff Jaques suggested one of ours
- Commissioners agreed to donate one (1) cot to Morton General Hospital

COMMISSIONER’S COMMENTS

Snure Seminar & WFCA - Fire Chief Jeff Jaques – the seminar and conference was good

- **GEMT - a federal program ran by the state**
 - Cost of ambulance service will reimburse one half of the adjusted amount
 - Will need to find out from System Design the amount of the of Medicaid patients
 - A group is already in the process with this paperwork for Lewis County

Ambulance Aid 14-1 – Commissioner Frank Kittock – Fire Chief Jeff Jaques

- Repair on the engine and repair maintenance
- Will start soon in scheduling the repair and maintenance

River Flood - Pre-flood Predictions - flood in this area this year – Fire Chief Jeff Jaques

DOT - Driveway Approaches on New Property – Commissioner Kenneth Lindh

- Commissions and Fire Chief Jeff Jaques agreed to have the right person from DOT come to the new property site to verify the driveway approaches
- Fire District Commissioners and Fire Chief wants to move forward on the development of the new property: power, water, driveways, gravel, buildup building site

ADJOURNED

With no further business, Commissioner Kenneth Lindh adjourned the meeting at 7:59p.m.

Next meeting will be held at the Main Station at 7:00pm on December 8, 2016.

Commissioner Frank Kittock – Position #3

Penny Owens, Recording Secretary

Not present during this meeting

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting 12.14.2016