



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



August 10, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:02pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Frank Kittock opened the meeting with the flag salute

PRESENT

Present: Chairman R. John Pollman, Commissioner Frank Kittock, Commissioner Kenneth Lindh, Fire Chief Jeff Jaques, Volunteer William Whitnell, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS - New - Radio repeater system

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman: "The August 2017 Agenda was approved as circulated."

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

"The August 2017 Expenditures per payment Vouchers 17080101 through 17080129 for a total of \$6,957.73 were approved as circulated."

"The August 2017 Expenditures per payment Vouchers 170705001 for a total of \$7,731.38 for BL Construction for the Bay Garage Doors were approved as circulated."

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

"The August 2017 Payroll Voucher in the amount of \$9,788.15 (Gen \$3,915.28 & EMS \$5,872.87) was approved as circulated."

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

"The Minutes for the Regular Meeting dated July 13, 2017 were approved as circulated."

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: See Attached

- **Activity Report – July 2017** TOTAL \$249,486.55
 - General \$231,230.05
 - EMS \$8,367.83
 - Columbia Bank Imprest Acct \$9,888.67
- **EMS Account Receivable Billing Report – July 2017** \$29,325.45
- **MVC Accounts Receivable Billing Report - July 2017** \$1,115.00

Correspondence: See attached list

- Risk Management Mandatory Mtg - Yakima - Sept 21-22 need RSVP
- WFOA Annual Conference - Spokane - Oct 26-28 - need RSVP
- Snure Conference - Spokane Oct 25 - need RSVP

CHIEF’S REPORT: See attached

- EMT classes to be schedule by the end of the year, Glenoma and Randle people
- DNR Engine, Grant approved
- Jeff is researching - Central Pierce, 1989 3700 gal pump 2 door cab for Cispus Station

UNFINISHED BUSINESS

Doors of Bays in Fenced Area - Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Installed and complete, some outside cleanup of moss and gutter leaks

Survey – new property – Fire Chief Jeff Jaques

- Jeff met with D. Pleasant (connecting property owners), they looked at current property corner markers, Jeff took pictures of survey markers to possibly contact surveyor
- John stated he would like the survey done within the next 2 weeks, Jeff will follow through with the information he has
- Discussion of clean up and brush hog, after dry weather season

DOT – Driveway Access – new property – Fire Chief Jeff Jaques

- Not until the survey corners are complete

Cispus Station – Generator - Fire Chief Jeff Jaques

- In the next few weeks, clean up, gutters and down spouts

Lexipol – Guidelines & Policies– Fire Chief Jeff Jaques

- No new approvals

AED– LifePak 15– Fire Chief Jeff Jaques –

- Still on hold

LifePak 12 - Donated by Gig Harbor Fire District

- Same as what we currently have, a few additional features

NEW BUSINESS

Radio repeater system - \$2,650 - currently in attic but install new in a better ventilated area, this system works specifically for our radio system

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“For Fire Chief Jeff Jaques to purchase a new radio repeater system for approximately \$2,650.00 was approved as discussed.”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS - no additional comments

CONCLUSION OF THE MEETING

With no further business, Chairman R. John Pollman closed the meeting at 7:38p.m.

Next meeting will be held at the Main Station at 7:00pm on September 14, 2017.

Commissioner Frank Kittock – Position #3

Penni Owens, Recording Secretary

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting 9.14.2017