



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



April 13, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Frank Kittock, Commissioner Kenneth Lindh, Fire Chief Jeff Jaques, Chairman R. John Pollman, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The April 2017 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The April 2017 Expenditures per payment Vouchers 17040101 through 17040125 for a total of \$7,533.18 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The April 2017 Payroll Voucher in the amount of \$9,689.57 (Gen \$3,875.82 & EMS \$5,813.75) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated March 9 2017 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – April 2017 TOTAL \$210,715.75
 - General \$198,450.93
 - EMS \$2,233.54
 - Columbia Bank Imprest Acct \$10,031.28
- EMS Account Receivable Billing Report – January 2017 \$20,163.05
- MVC Accounts Receivable Billing Report - January 2017 \$1,115.00

Correspondence:

- Nothing new

CHIEF’S REPORT: See attached

- Randle Fire & EMS hosted a 2-day National Fire Academy Incident safety officer class
- Mossyrock is working with a architect for their new building, jeff will contact the architect

UNFINISHED BUSINESS

Doors on Bays in the Fenced Area – Commissioner Kenneth Lindh & Fire Chief Jeff Jaques

- Board agrees to move forward and the project to complete
- Bloomstrom and Bill O. out for bids
- Redo the fencing so vehicle can exit

Survey – New Property – Fire Chief Jeff Jaques

- Still waiting for a volunteer that will do the survey
- Waiting on weather, the few markers found are certified markers

DOT – Driveway Access – Fire Chief Jeff Jaques

- Waiting until survey complete to show DOT where the survey markers are located

Cispus – Generator – Fire Chief Jeff Jaques

- Waiting for better weather
- Gutters are also needed

Gear Bags & Helmets – Fire Chief Jeff Jaques

- Bags, still need to do pricing
- Helmets, pricing
 - \$385/each with all accessories – need 8 helmets - approximately total \$3000.
- Vendor brought in helmets and accessories

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“Approved Fire Chief Jeff Jaques to purchase 8 helmet sets with accessories at \$385 each with a total of approximately \$3,000.”

MOTION CARRIED UNANIMOUSLY

Lexipol – Guideline and Policy - Fire Chief Jeff Jaques

- See attached list
- Not all Commissioners were able to read through these policies
- Next month - Jeff will have additional policy to review and approve

NEW BUSINESS

No new business

COMMISSIONER'S COMMENTS

Fire Chief Jeff Jaques – will need to purchase new studs for Aid 14-1

CONCLUDE

With no further business, Chairman R. John Pollman concluded the meeting at 7:24p.m.

Next meeting will be held at the Main Station at 7:00pm on May 11, 2017.

Commissioner Frank Kittock – Position #3

Penny Owens, Executive Secretary

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Meeting 5.11.2017