



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



February 9, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:04pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Frank Kittock opened the meeting with the flag salute

PRESENT

Present: Commissioner Frank Kittock, Chairman R. John Pollman, Commissioner Kenneth Lindh, Recording Secretary Penny Owens, Volunteer Laura Romito, community member Danna Hadley, Volunteer William Whitnell, Fire Chief Jeff Jaques

ADDITIONS/DELETIONS

Additional voucher for US Fire Equipment December 2016 invoices

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The February 2017 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The February 2017 Expenditures per payment Vouchers 17020101 through 17020132 for a total of \$11,672.02 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The January 25, 2017 Expenditures per payment Vouchers 17010201 for a total of \$2,150.00 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The February 2017 #2 Expenditures per payment Vouchers 17020201 for a total of \$4,765.70 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The February 2017 Payroll Voucher in the amount of \$9,460.09 (Gen \$3,784.03 & EMS \$5,676.06) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The Minutes for the Regular Meeting dated January 12, 2017 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – 13th Month 2016 TOTAL \$223,519.26
 - General \$199,218.87
 - EMS \$14,302.12
 - Columbia Bank Imprest Acct \$9,998.27
- Activity Report – January 2017 TOTAL \$196,819.82
 - General \$184,314.40
 - EMS \$2,474.14
 - Columbia Bank Imprest Acct \$10,031.28
- EMS Account Receivable Billing Report – January 2017 \$23,866.17
- MVC Accounts Receivable Billing Report - January 2017 \$1,615.00

Correspondence: See attached list

CHIEF’S REPORT:

- No report available with classes in Chehalis and house fire this morning

UNFINISHED BUSINESS

Doors on Bays in fenced are – Commissioner Kenneth Lindh and Fire Chief Jeff Jaques

- On hold until Spring

GMET – Federal ambulance reimbursement – Medicare Cost - Fire Chief Jeff Jaques

- Nothing new to report, waiting on application process

Cispus – Sheetrock – Fire Chief Jeff Jaques

- All done
- Primed but needs paint

Survey – new Property – Fire Chief Jeff Jaques

- Nothing new because of weather/snow
- Dan Pleasants has an idea of some of the survey markers. Found 3 corners
- Danna Hadley knows someone with the surveying equipment

DOT Driveway Access – Fire Chief Jeff Jaques and Commissioner Kenneth Lindh

- Fire Chief Jeff Jaques has the contact info
- Weather / snow issues

Challenge Coins – reapprove – special – Fire Chief Jeff Jaques

- Preciously approved, custom design and stock design, community acknowledgment, volunteers can trade with other dept etc. \$350
- Commissioners agreed to continue forward

NEW BUSINESS

Knox Boxes – Fire Chief Jeff Jaques

- Main engine and aid car. For elderly in the community, real-estate type boxes
- Access to homes for quicker entrance - \$1,500 for the 2 boxes plus additional for the premises, Danna asked the number needed; Jeff - at least 6,
- Fire Assoc will also donate the cost for these Knox Boxes
- Commissioners agreed for Fire Chief Jeff Jaques to follow through the process of purchase; Discussed Security and policy

Winch Bumper – Fire Chief Jeff Jaques

- Front of the pickup. Hit the deer damaged repair cost about the same as a heavy duty winch bumper,
- Commissioners approved to purchase the winch for the pickup
- Will add value to the truck

COMMISSIONER’S COMMENTS

Cispus Station - Generator

- Generator need a shed, needs to be enclosed, security, ventilation

CONCLUDE

With no further business, Chairman R. John Pollman closed the meeting at 7:40p.m.

Next meeting will be held at the Main Station at 7:00pm on March 9, 2017.

Commissioner Frank Kittock – Position #3

Penny Owens, Recording Secretary

Approved & Signed - 3.9.2017

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2