



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



July 13, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Commissioner Kenneth Lindh, Commissioner Frank Kittock, Chairman R. John Pollman, and Recording Secretary Penny Owens

Agenda Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The July 2017 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The July 2017 Expenditures per payment Vouchers 17070101 through 1707016 for a total of \$8,757.68 plus voucher for BL Construction down payment of \$2,200 for the fenced in bay garage doors were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The July 2017 Payroll Voucher in the amount of \$10,032.28 (Gen \$4,012.92 & EMS \$6,019.36) was approved as circulated.”

Commissioners’ comments: 2nd quarter L & I included on this voucher

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The Minutes for the Regular Meeting dated June 8, 2017 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – June 2017** TOTAL \$263,571.21
 - General \$241,644.74
 - EMS \$11,895.19
 - Columbia Bank Imprest Acct \$10,031.28
- **EMS Account Receivable Billing Report – June 2017** \$25,299.98
- **MVC Accounts Receivable Billing Report - June 2017** \$1,115.00

Correspondence: See attached list

- Risk Management Group – Annual conference - Yakima - Sept 21-22
- WFCM Truvested Health Care 2018 Premiums

CHIEF’S REPORT: See attached

- Commissioners read through the Chief’s report – Fire Chief Jeff Jaques is on vacation

UNFINISHED BUSINESS

Doors of Bays in Fenced Area - Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- In the process, cement poured

Survey – new property – Fire Chief Jeff Jaques

- Nothing new
- Ask Fire Chief Jeff Jaques of process

DOT – Driveway Access – new property – Fire Chief Jeff Jaques

- Ken hasn’t heard anything new
- After survey then proceed forward to the driveway entrances

Cispus Station – Generator - Fire Chief Jeff Jaques

- Need to get bids, John suggested BL Construction

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques

- Nothing new

AED – Life Pak 15 – Fire Chief Jeff Jaques

- Nothing new

Facility Use Policy and Agreement - District Secretary Penny Owens

- Remove from agenda

NEW BUSINESS

Deferred Compensation Program – Enrollment – Resolution #17-002

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“Resolution #17-002 for Lewis County Fire Protection District #14 sign up for the Deferred Compensation Program without employer contribution was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

Commissioner Frank Kittock discussed the volunteer availability

- John suggested putting a volunteer ad in the paper
- Community oriented and community minded, serving the community

CONCLUDE

With no further business, Chairman R. John Pollman adjourned the meeting at 7:40p.m.

Next meeting will be held at the Main Station at 7:00pm on August 10, 2017.

Commissioner Frank Kittock – Position #3

Penn Owen Recording Secretary

Chairman R. John Pollman – Position #1

Approval Date

Approved & Signed - 8.10.2017

Kenneth Lindh, Commissioner – Position #2