



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



June 8, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Commissioner Frank Kittock, Fire Chief Jeff Jaques, Chairman R. John Pollman, Commissioner Kenneth Lindh, Recording Secretary Penny Owens, Volunteer Justin Claibourn

ADDITIONS/DELETIONS

Voucher for Knox.

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The June 2017 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The June 2017 Expenditures per payment Vouchers 17060101 through 17060125, & 1706001 for a total of \$26,986.25 were approved as circulated.”

Commissioners’ comments: discussed the propane usage for the building during the colder winter months

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The June 2017 Payroll Voucher in the amount of \$9,301.63 (Gen \$3,716.66 & EMS \$5,584.97) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated May 11, 2017 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – May 2017** TOTAL \$291,029.40
 - General \$258,191.75
 - EMS \$22,816.32
 - Columbia Bank Imprest Acct \$10,021.33
- **EMS Account Receivable Billing Report – May 2017** \$20,254.20
- **MVC Accounts Receivable Billing Report - May 2017** \$1,115.00

Correspondence: See attached list

- Risk management group annual meeting Yakima - RSVP - discuss at July's board meeting

CHIEF'S REPORT: See attached

- Moss on roof of the Annex building, pull off gutters and fix/replace the fascia board
- Cispus station need gutters, waiting on weather
- Fire Chief Jeff Jaques showed the Knox boxes for the house and the boxes in the aid car and engine, house boxes will be loaned to elderly folks, living alone with multi disability, with life line also, need a new box for a vehicle for approx. \$600

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman: "Purchase a third Knox box for the vehicles for approximately \$600."

MOTION CARRIED UNANIMOUSLY

- New helmets have arrived and being issued to individuals

UNFINISHED BUSINESS

Doors of Bays in Fenced Area - Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Fire Chief Jeff Jaques signed the agreement for the door project, 4-5 weeks for building permit.

Survey – new property – Fire Chief Jeff Jaques

- Waiting for better weather

DOT – Driveway Access – new property – Fire Chief Jeff Jaques

- Nothing new to report

Cispus Station – Generator - Fire Chief Jeff Jaques

- Waiting for weather and time to set up the generator area

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- No new policy this month
- Working on firearm policy

AED – LifePak 15 – Fire Chief Jeff Jaques

- Fire Chief Jeff Jaques suggested to hold for another month
- Life Pak 12 from Gig Harbor, donated to our fire district, have not heard from the guy yet

NEW BUSINESS

Facility Use Agreement and Policy – update – District Secretary Penny Owens

- After some discussion among Commissioners and Jeff, change some of the word, will discuss the next month.

COMMISSIONER’S COMMENTS

- Commissioner Kenneth Lindh – seminar in Chelan - WFOA
- A good seminar
- Chairman R. John Pollman offered to do a chain saw safety class, no fee for fire department,
- Commissioner Kenneth Lindh mentioned his concern; age of the volunteer in east Lewis County fire departments, many will be retiring sin the next 4 – 7 years
 - Appears the younger generations are not interested in putting in the time, Average firefighter age is 55 years.

CONCLUDE

With no further business, Chairman R. John Pollman concluded the meeting at 7:54p.m.

Next meeting will be held at the Main Station at 7:00pm on July 13, 2017.

Commissioner Frank Kittock – Position #3	Penny Owens, Recording Secretary
Chairman R. John Pollman – Position #1	Approval Date
Kenneth Lindh, Commissioner – Position #2	

Approved & Signed - Board Meeting 7.13.2017