



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



May 11, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 7:00pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Chairman R. John Pollman, Commissioner Frank Kittock, Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The May 11, 2017 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The May 2017 Expenditures per payment Vouchers 17050101 through 17050125 for a total of \$7,283.30 were approved as circulated.”

“The April 17 2017 Expenditures per payment Vouchers 17040401 for a total of \$1,507.05 for Knox was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The May 2017 Payroll Voucher in the amount of \$9,683.30 (Gen \$3,877.32 & EMS \$5,805.98) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated April 13, 2017 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – April 2017** TOTAL \$246,803.40
 - General \$228,155.85
 - EMS \$8,616.27
 - Columbia Bank Imprest Acct \$10,031.28
- **EMS Account Receivable Billing Report – April 2017** \$20,579.04
- **MVC Accounts Receivable Billing Report - April 2017** \$1,115.00
- LC Fire Commissioner’s meeting Salkum Fire Dept 6:30pm RSVP no one attending

CHIEF’S REPORT: See attached

- Jeff mentioned April was a slow month
- Fire Chief Jeff Jaques mentioned several members were at the high school for a career day, received interest as volunteers from local individuals

UNFINISHED BUSINESS

Doors of Bays in Fenced Area - Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Bill Lowe is waiting on permits, slight increase on the cost metal from previous bid

Survey – new property – Fire Chief Jeff Jaques

- Nothing new
- Once survey is completed, then will contact DOT for driveway

DOT – Driveway Access – new property – Fire Chief Jeff Jaques

- Waiting for survey first
- Dirt moved to the new property, permit cost \$350.
- Discussion of the area for driveway approaches

Cispus Station – Generator - Fire Chief Jeff Jaques

- Waiting for dryer weather

Gear Bags and Helmets – Fire Chief Jeff Jaques

- Helmets already approved previous meeting
- Bags: found bags at Fire expo, \$65-70 dollars, purchase 10/ better deal for the purchase of 13 (\$5. Less each bag),
- Commissions agreed to complete have Fire Chief Jeff Jaques purchase the 13 gear bags

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- As per April 7, 2017 email from Fire Chief Jeff Jaques - list Lexipol Guidelines

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“Lexipol Mission Statement and policies as listed in the email dated April 7, 2017 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

AED – Fire Chief Jeff Jaques

- LifePak 12, through Physio Control \$35,000
- Reconditioned LifePak 15, all the bells and whistles, \$19, 995, this benefits incident patient and our firefighters with the carbon monoxide test
- Possibility of a LifePak 12 donated to our district from Gig Harbor Fire, (does not have the carbon monoxide monitor on it)
- Suggestion to order Additional batteries

- Commissioners discussed the long term financial concerns of the Fire department
- Commissioners agreed to hold for now on the LifePak 15 and discuss again at the June Board Meeting

COMMISSIONER’S COMMENTS

Chairman R. John Pollman discussed the survey insurance rating - new rates of 7-8 active

ADJOURNED

With no further business, Chairman R. John Pollman adjourned the meeting at 7:41p.m.

Next meeting will be held at the Main Station at 7:00pm on June 8, 2017, 2017.

Commissioner Frank Kittock – Position #3

Penny Owens, Recording Secretary

Chairman R. John Pollman – Position #1

Approval Date

Approved & Signed - Board Meeting 6.08.2017

Kenneth Lindh, Commissioner – Position #2