



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



September 14, 2017

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Commissioner Frank Kittock, Fire Chief Jeff Jaques, Chairman R. John Pollman, Commissioner Kenneth Lindh, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

Riding lawnmower, Dispatch 911 annual cost increase

Agenda Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The September 2017 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The September 2017 Expenditures per payment Vouchers 17090101 through 17090130 for a total of \$8,331.01 were approved as circulated along with voucher #170802001 for a total of \$300.00 as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The September 2017 Payroll Voucher in the amount of \$9,590.99 (Gen \$3,836.41 & EMS \$5,754.58) was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated August 10, 2017 with correction on page 2 Radio Repeater which is in regard to a part for the repeater not an entire system was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – August 2017** TOTAL \$251,168.46
 - General \$233,868.55
 - EMS \$7,268.63
 - Columbia Bank Imprest Acct \$10,031.28

- **EMS Account Receivable Billing Report – August 2017** \$29,206.73
- **MVC Accounts Receivable Billing Report - August 2017** \$1,115.00
- LC Commissioners Assoc RSVP Sept 18 - no one will be able to attend
- GEMT program is approved and ready for implementation – Seminar Olympia Oct 24 both Jeff and Penny will attend
- Flood Insurance – American Bankers or Hartford - Chairman R. John Pollman
 - After some discussion John suggested going with Karen’ M. suggestion of Hartford
- Lewis County Chief Accountant – Budget process changes for 2018

CHIEF’S REPORT: See attached

- 4 people interested in EMT class - approx \$450 each - must sign agreement
- Older Radios, sale to White Pass School District - \$150. for the school buses
- DNR Brush Truck about \$1.200 for repair and services
 - DNR removed emergency lights, need to add lights and booster for hose, \$3,500 -4,000
 - Commissioners agreed for Fire Chief Jeff Jaques to purchase the emergency lights and booster for hose.

UNFINISHED BUSINESS

Survey – new property – Fire Chief Jeff Jaques

- Located 3 corner markers, rebar on another corner
- Driveway by Kindle Road found rebar and survey flag, if measurement are correct the church’s sign in on our property, will work with them on the property line
- Jeff feels confident of the existing markers and feel the district can move forward with clearing, driveway, and etc
- Still waiting for volunteer surveyor

DOT – Driveway Access – new property – Fire Chief Jeff Jaques

- Discussion of several options for driveway placement and size

Cispus Station – Generator - Fire Chief Jeff Jaques

- Nothing new to report

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Nothing new for approval

AED LifePak15 – Fire Chief Jeff Jaques

- Remove from agenda

NEW BUSINESS

Monthly Commissioners’ Board Meeting time change – Resolution 17-003

- Discussion between Commissioners of the pros and con of the time change

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:
 “Resolution 17-003 for Commissioners’ Board Meeting time change from 7:00pm to 5:30pm was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Riding Lawnmower, the deck is broken

- Deck needs welding
- Suggestion of industrial model, will use on all properties, suggested Toro and Husqvarna

911 Dispatch - Fire Chief Jeff Jaques -

- Cost increase of 10%, and some additional changes
- Repeater will need to be replaced in a few years to keep up with the changes

COMMISSIONER’S COMMENTS

Commissioner Kenneth Lindh

- White Pass School District would like to borrow 20 - 25 tables
- Moraine at WP School District need tables for college fair, October 26

CONCLUSION OF THE MEETING

With no further business, Chairman R. John Pollman closed the meeting at 6:26p.m.

Next meeting will be held at the Main Station at 7:00pm on October 12, 2017.

Commissioner Frank Kittock – Position #3

Penny Owens, Recording Secretary

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - 10.05.2017