



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



December 13, 2018

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:36pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business:

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The December 2018 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The December 2018 Expenditures per check # 5452 through 5481 (voided ck#5475) including Long Term Loan Interest (property\$1,000; Cots \$1,484.83) for a total of \$13,276.67 (GEN \$7,519.93 – EMS \$5,756.74) and Reimbursement Voucher to Imprest Account for a total of \$13,276.67 approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The December 2018 Payroll Voucher in the amount of \$12,533.86 (Gen \$5,013.55 & EMS \$7,520.31), Inclusive of 40 hours of vacation buy-out of \$1,705.58; for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated November 8, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – November 2018** TOTAL \$354,274.39
 - General \$296,595.18
 - EMS \$30,881.45
 - Columbia Bank Imprest Acct \$26,797.76

- **EMS Account Receivable Billing Report – November 2018** \$35,338.62
- **MVC Accounts Receivable Billing Report - November 2018** \$615.00

Chairman R. John Pollman asked about the volunteer point process and amount; \$5.00/call/training

Correspondence: See attached list

- Snure Saturday seminars
- Verified Commissioners contact information for WFCA

CHIEF’S REPORT: See attached

- As of today 285 call

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new until spring

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Nothing new

GEMT - Medicaid Supplement

- Penny submitted the SFY2018 Cost Report November

Ambulance – New – Braun / Ford Local loan Letter of Intent

- Joni and Jeff will do a pre order within the next week
- \$224,000 includes tax
- Finance \$175,000
- Discussed interest and term/year of loan
- Penny will check to see if 7 year term local loans are available; and difference between Local Program and State Lease/Purchase
- Letter of intent, use the \$200,000.

Support Vehicle for Fire Chief – finance or from budget

- 2006 Support Truck is back in the shop at East County Auto,
- New Expedition \$52,000; lights, sirens, need to add radio; will get price on explorer, John mentioned too small for what the district wants
- Suggested save the current vehicle as duty office, captain, but concern with this vehicle not working well and being reliable
- Fire Chief Jeff Jaques suggested purchasing without loan out of the GEN budget
- Chairman R. John Pollman suggested wait until after the Feb election
- Commissioners agreed to wait until after Feb 12, 2018 EMS Levy
 - This is to see if want to finance or purchase from GEN budget

Grant Writer – Fire Chief Jeff Jaques

- Didn’t have time for the most recent grant’s open days / next grant

Appreciation Dinner – Volunteers – Date, place, caterer, menu

- After the holiday

EMS Levy – February 2019 Ballot

- All signed and accepted at Lewis County Elections; Fire Chief Jeff Jaques submitted explanation this week.
- February 12,2019 election
- Randle Fire Association will help publicize, put out signs, talk to the community
- Advertise in papers, information on number of calls etc

NEW BUSINESS

No new business

COMMISSIONER'S COMMENTS

No additional comments

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:24pm.

Next regular meeting will be held at the Main Station at 5:30 pm on April 12, 2018.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Christine Eberhart Lindh - Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed 1.10.2019