



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



February 8, 2018

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:32pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Volunteer William Whitnell opened the meeting with the flag salute

PRESENT

Present: Chairman R. John Pollman, Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Volunteer William Whitnell, Commissioner Frank Kittock, and Recording Secretary Penny Owens

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The February 2018 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure of Checks and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The February 2018 Expenditures per check # 5143 through 5166 for a total of \$8,455.82 (GEN \$2,730.74 – EMS \$5,725.08) and Reimbursement Voucher to Imprest Account for a total of \$8,455.82 were approved as circulated.”

Commissioners’ comments: discussion of Americool and Van Cleve Ford

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The February 2018 Payroll Voucher in the amount of \$10,143.26 (Gen \$4,057.33 & EMS \$6,085.93 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated January 11, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – 13th Month 2017 TOTAL** \$270,112.57
 - General \$258,039.04
 - EMS \$2,051.17
 - Columbia Bank Imprest Acct \$10,022.36
- **Activity Report – January 2018 TOTAL** \$301,063.29
 - General \$232,511.72
 - EMS \$18,529.41
 - Columbia Bank Imprest Acct \$50,022.16

- **EMS Account Receivable Billing Report – January 2018** \$17,978.46
- **MVC Accounts Receivable Billing Report - January 2018** \$615.00
- LC Fire Commissioner Assoc Mtg – February 19 - LC F#1 Onalaska 6:30pm

Correspondence: See attached list

CHIEF’S REPORT: See attached

- Discussed our 4 volunteers that have passed the EMT class and the ones that have passed the State Registry test
- Discussed Mossyrock Fire’s new building project; an idea of our cost of new building on the new property

UNFINISHED BUSINESS

DOT – Driveway Access – new property – Fire Chief Jeff Jaques

- Nothing new
- Will plan a time to meet with Chief and Commissioners discuss the driveway and style

Cispus Station – Generator - Fire Chief Jeff Jaques

- Waiting on weather and schedule for sheet rocker
- Ken suggested having a container for the generator, Jeff and Commissioners agreed, Jeff will check on prices

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Jeff will have several to submit to Commissioners in the next few weeks

GEMT - Medicaid Supplement participation agreement

- Submitted Agreement, 2017 through 2019
- Submitted agreement 3rd party contractor, \$7,500 for initial start up

Nicholson & Assoc. – WA Risk Mngt – additional Liability Coverage –

- Per Susanna At Nicholson – out for quote – will know more after March 1

Ambulance 14-1 2003 - Repair - New Ambulance?

- Did not find any major problem
- Aid 14-1 is in service
- John suggested if Aid 14-1 happens to issues again, to send to a different mechanic

NEW BUSINESS

New Clothes Dryer

- \$400 – \$650
- Commissioners agreed for Fire Chief Jeff Jaques to purchase a new dryer

CONCLUSION OF THE MEETING

With no further business, Chairman R. John Pollman closed the meeting at 6:23p.m.

Next meeting will be held at the Main Station at 5:30 pm on March 8, 2018.

Commissioner Frank Kittock – Position #3

Penny Owen, Recording Secretary

Chairman R. John Pollman – Position #1

Approval Date

Kenneth Lindh, Commissioner – Position #2

Approved & Signed - Board Mtg 3.8.2018