



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**June 13, 2018**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Chairman R. John Pollman opened the meeting with the flag salute

**PRESENT**

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

New Business: LC Technology Services - Approval & Signatures – Fire Chief Jeff Jaques

**Agenda Approval**

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The June 2018 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Expenditure of Checks and Reimbursement Voucher to Imprest Account Approval**

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The June 2018 Expenditures of Local Loan – (GEN)Lot - \$11,250., (EMS)Cots - \$7,556.51 total of \$18,806.51 plus per check # 5266 through 5292 for a total of \$16,123.23 (GEN \$8,779.87 – EMS \$7,343.36) and Reimbursement Voucher to Imprest Account for a total of \$16,123.23 were approved as circulated.”

Commissioners' comments: Discussed SignPro,

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The June 2018 Payroll Voucher in the amount of \$11,772.17 (Gen \$4,708.87 & EMS \$7,063.30) were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The Minutes for the Regular Meeting dated May 10, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY'S REPORT**

**Financial report:** See Attached

- **Activity Report – June 2018 TOTAL** \$343,796.40
  - General \$279,505.08
  - EMS \$37,458.11
  - Columbia Bank Imprest Acct \$26,833.21

- **EMS Account Receivable Billing Report – June 2018** \$25,573.41
- **MVC Accounts Receivable Billing Report - June 2018** \$615.00
- **WFCA Annual Conference – Yakima – need to reserve 2 rooms Oct 24-27**
- **Risk Management Mandatory Mtg – Centralia – Sept 20-21**

**Correspondence:** See attached list

**CHIEF’S REPORT:** See attached

- Record for may – 33 calls – very busy month
- Lots of cleaned up and repaired around the main station

**UNFINISHED BUSINESS**

**Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh**

- **DOT Driveway Access**
  - Ken and Jeff will be verifying measurements, map soon
  - How the driveways will be tied together
  - Widen to the west, 20 feet
- Clear scotch Broom and brush - Commissioner Kenneth Lindh
  - David Lee cleaned up scotch broom
  - Discussion on additional cleaning up and maintenance

**Cispus Station – Generator – Storage Container - Fire Chief Jeff Jaques**

- Nothing new, mowed and cleaned up
- Storage container not ordered
- Pest control needed, at Cispus and Main Station

**Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list**

- Nothing new

**GEMT - Medicaid Supplement**

- In the process with Public Consulting Group (PCG)

**SUV – Support Vehicle for Fire Chief**

- Will depends on the support vehicle, continues to need repairs
- State bid, less process, approx \$50,000 with all lights etc

**Well Tanks – Fire Chief Jeff Jaques**

- Pressure tanks replaced in the bathroom, 80 gal tanks

**NEW BUSINESS**

no new business

**COMMISSIONER’S COMMENTS – no comments**

**CLOSURE OF THIS MEETING**

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:02pm.

Next regular meeting will be held at the Main Station at 5:30 pm on July 12, 2018.

\_\_\_\_\_  
Chairman R. John Pollman – Position #1

\_\_\_\_\_  
Penny Owens, Recording Secretary

**Approved & Signed - Board Mtg 7.12.2018**

\_\_\_\_\_  
Commissioner Kenneth Lindh – Position #2

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Commissioner Frank Kittock – Position #3