



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



September 19, 2018

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Frank Kittock opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

For scheduling issues, the September Board Meeting was changed from Thursday, September 13 to Wednesday, September 19, 2018, Commissioners' retirement, Commissioners' compensation

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The September 2018 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The September 2018 Expenditures per check #5347 through 5378 for a total of \$12,105.42 (GEN \$4,458.63 – EMS \$7,646.79) and Reimbursement Voucher to Imprest Account for a total of \$12,105.42 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The September 2018 Payroll Voucher in the amount of \$10,385.52 (Gen \$4,154.22 & EMS \$6,231.30), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated August 9, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**5:40pm - Fire Chief Jeff Jaques and Commissioner Frank Kittock responded to an incident call

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – August 2018 TOTAL** \$286,246.15
 - General \$243,241.34
 - EMS \$16,178.45
 - Columbia Bank Imprest Acct \$26,826.36
- **EMS Account Receivable Billing Report – August 2018** \$27,544.10

- **MVC Accounts Receivable Billing Report - August 2018** \$615.00

Correspondence: See attached list

- Risk Management mandatory meeting, Centralia, tomorrow, Sept. 20-21
- Snure Seminar and WFCA Seminar – Oct 24 - 27

CHIEF'S REPORT: See attached

- Jeff was on the incident call – was not able to read through his report
- Roof Doctor proposal in the Commissioners' books

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new to report on the driveway access

Cispus Station – Generator – Storage Container - Fire Chief Jeff Jaques

- Nothing new to report

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Nothing new to report

GEMT - Medicaid Supplement

- Time to submit application for fiscal year 7.1.2017-6.31.2018
- Jeff and Penny feel they can complete and submit the data – due November 2018

SUV – support vehicle for Fire Chief – Fire Chief Jeff Jaques

- Nothing new to report

Ambulance – New – Braun – Fire Chief Jeff Jaques

- Jeff has a team working on the specs for the new ambulance

NEW BUSINESS

Open Government Meeting Training – District Secretary Penny Owens –

- handouts for commissioners to go to WA State website and watch videos
- when completed will sign

EMS Levy - Expired end of 2019 – possibly Feb 2019 ballot

- Not a lot of issues on the 2019 ballot
- School district will be running ballot in February
- Better to share the cost of the election

On a motion made by Commissioner Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“Commissioners agreed to move forward with resolution and process to add the EMS Levy to the February ballot”

MOTION CARRIED UNANIMOUSLY

Commissioner' Retirement - Commissioner Kenneth Lindh & Chairman R. John Pollman

- Both Commissioners heard recently there is retirement benefits for Commissioners
- They asked me to contact the state and/WFCA to verify if this is available
- Penny will talk to the State Auditors tomorrow at the Risk Management Meeting

Commissioners' compensation – Chairman R. John Pollman

- John would like to receive the commissioners' compensation during other commissioners' event, not just the monthly commissioners' board meeting
- Ken agrees, Ken would like to receive from the August 20th Lewis County Fire Commissioners Assoc meeting
- Start receiving commissioners' compensation for other event they attend form August 2018 forward

COMMISSIONER’S COMMENTS

Chairman R. John Pollman

- October meeting move from October 11 to October 4 @ 5:30pm - verify with Jeff and Frank
- Jeff and Frank returned after the meeting closed.

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:12pm.

Next regular meeting will be held at the Main Station at 5:30 pm on October 4, 2018.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh - Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 10.04.2018