



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



August 8, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Chairman R. John Pollman, Commissioner Frank Kittock, Commissioner Kenneth Lindh, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The August 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The July 2019 Reimbursement Voucher for 2019 Ford Expedition to Imprest Account for a total of \$56,000.00 were approved as circulated.”

“The August 2019 Expenditures List per check #5668 through #5692 for a total of \$73,716.52 (GEN \$59,929.76 – EMS \$13,786.76) and Reimbursement Voucher to Imprest Account for a total of \$18,339.30 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The August 2019 Payroll Voucher in the amount of \$12,219.40 (Gen \$4,558.12 & EMS \$7,661.28), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated July 10, 2019 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – July 2019 TOTAL** \$377,121.26
 - General \$283,972.92
 - EMS \$10,348.23
 - Columbia Bank Imprest Acct \$82,800.11
- **EMS Account Receivable Billing Report – July 2019** \$21,986.60
 - **Jeff suggested keeping track of settlement revenue and expenditures**
- **MVC Accounts Receivable Billing Report - July 2019** \$0.00
- **LC FIRE Commissioner Assn – August 19 - 6:30pm - Salkum 2 RSVP**

- WFCFA - Annual Conference – RSVP – no interest at this point

Correspondence: See attached list

- WFCFA – Health Care Program – no increase for 2020

CHIEF’S REPORT: See attached

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- DOT Driveway Access, Water, Electricity, Phone, Internet
- Discussed WA state approval of driveway approaches,
 - State approves, then send out for bids

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval of policies

- New ones available, Commissioners did not get a chance to review

SUV – 2019 Ford Expedition - Fire Chief Jeff Jaques

- Should be delivered tomorrow, August 9, 2019
- Striping and cargo pull-out in the back

Appreciation Dinner – Volunteers, Date, place, caterer, menu

- Nothing new

NEW BUSINESS

WA State Accountability Audit – Starts August 15th – District Secretary Penny Owens

WA State Risk Management – Annual Mandatory Mtg – Sept 19-20 - Ellensburg

- RSVP by mid August
- Chairman R. John Pollman will attend

V031 – Support – 2006 Ford F250 pick-up Commissioner Kenneth Lindh

- Surplus or Use for Volunteer within district as a duty officer program
- Alternator and battery looked at by Ford, still under warranty
- No more many put into this vehicle
- Commissioners agreed for duty officer with no more major repair services
- If V031 need any major repair, then will be surplus

COMMISSIONER’S COMMENTS

Fire Chief Jeff Jaques - air-lines removed pvc replaced with aluminum \$700-\$1000 or compressors on vehicle - 2 compressors needed

- Commissioners agreed for new air lines

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman: “For Fire Chief Jeff Jaques to replace the air lines from pvc to aluminum in the amount up to \$1,000.00 were approved as discussed.”

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:13pm.

Next regular meeting will be held at the Main Station at 5:30 pm on September 12, 2019.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh – Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 9.12.2019