



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



April 11, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

Unfinished Business: Reimbursement Resolution # 02-2019 (previous resolution was not correct #
New business: purchase Husqvarna chainsaw

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:
“The April 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The April 2019 Expenditures per check # 5561 through 5584 for a total of \$6,943.02 (GEN \$3,251.32 – EMS \$3,691.70) and Reimbursement Voucher to Imprest Account for a total of \$6,943.02 were approved as circulated.”

Commissioners’ comments: Alaska Airlines, Governor Hotel

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The April 2019 Payroll Voucher in the amount of \$10,954.29 (Gen \$4,381.71 & EMS \$6,572.58), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated March 14, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – March 2019 TOTAL** \$356,213.82
 - General \$296,163.62
 - EMS \$33,240.84
 - Columbia Bank Imprest Acct \$26,809.36
- **EMS Account Receivable Billing Report – March 2018** \$24,855.95

- **MVC Accounts Receivable Billing Report - March 2018** \$0

Correspondence: See attached list

- Various WFCAs reports

CHIEF'S REPORT: See attached

- Calls for the month has slowed down a bit / still averaging a call a day
- Aid 14-1 cooling system repair

UNFINISHED BUSINESS

Reimburse Resolution #02-2019 – Local Loan – Ambulance - incorrect #, need to re-sign

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“Commissioner approved the resign of the Local Loan Reimburse Resolution to Resolution # 02-2019”

MOTION CARRIED UNANIMOUSLY

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new; waiting for nicer weather

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Progressing slowly

Ambulance – New Braun – Loan Process – Fire Chief Jeff Jaques

- In Process with building Ambulance, money should be available in June, ambulance may be available before the money is available, might need to pay Braun and be reimbursed

SUV – support vehicle for Fire Chief - Fire Chief Jeff Jaques

- Fire Chief Jeff Jaques will be ordering this vehicle soon

Appreciation Dinner – Volunteers and their family – date, place, caterer, menu

- Penny shared info from Creative Catering & Mt Adams Cafe

NEW BUSINESS

Surplus Ambulance – 1988 Ford 350 VO32 Aid 14—2 – Fire Chief Jeff Jaques

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“Commissioners agreed to surplus Ambulance 1988 Ford 350 VO32 Aid 14—2”

MOTION CARRIED UNANIMOUSLY

Charity Care – District Secretary Penny Owens

- patient requested to waive balance \$117.87
- see financial documents
- Commissioners agreed to approved waive

MPD Compensation – Fire Chief Jeff Jaques – see attached data

- Medical Program Director; need for an EMT program – WA state pays a small stipend
- Jeff discussed the amount for each of the smaller districts and larger districts
- Jeff recommends this contract with cost of living adjustment, will need final approval

Fire Chief Jeff Jaques would like to purchase Husqvarna Chainsaw

- approximately \$700
- will be able to surplus the old chainsaw and chains for about \$150.00

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“Commissioners agreed for Fire Chief Jeff Jaques to purchase a new Husqvarna Chainsaw for approximately \$700.”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER'S COMMENTS

- **Chainsaw training** - for all volunteers – Chairman R. John Pollman – Jeff and John will work out a date

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:14pm.

Next regular meeting will be held at the Main Station at 5:30 pm on May 9, 2019.

_____ Chairman R. John Pollman – Position #1	_____ Penny Owens, Recording Secretary
_____ Commissioner Karla J. Padh – Position #2	_____ Approval Date
Approved & Signed - 5.9.2019	
_____ Commissioner Frank Kittock – Position #3	