



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



December 12, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:40pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business: LC Technology Services - Approval & Signatures – Fire Chief Jeff Jaques

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The December 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The December 2019 Expenditures per check # 5811 through 5836, EFT for a total of \$8,199.16 (GEN \$4,003.63 – EMS \$4,195.53) plus 3 loan interest payments of \$6,222.07 and Reimbursement Voucher to Imprest Account for a total of \$8,199.16) were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The December 2019 Payroll Voucher in the amount of \$11,206.11 (Gen \$4,482.45 & EMS \$6,723.66), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated November 7, 2019 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – November 2019 TOTAL \$383,771.77** (without November interest)
 - General \$326,171.58
 - EMS \$30,772.68
 - Columbia Bank Imprest Acct \$26,827.51
- **EMS Account Receivable Billing Report – November 2019 \$25,524.77**
 - GEMT Supplement/Payment – Balance – 45,100.20
- **MVC Accounts Receivable Billing Report - November 2019 \$500.00**

Correspondence: See attached list

- Medicare Cost Report for 2020 – Due May 2021

CHIEF’S REPORT: See attached

- Jeff and Joni picked up surplus knox box from East Pierce Fire

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- **Driveway Access**
 - Discussion of the driveway access, start in January mark accesses, verify with State, bids in by this spring – estimate to see if have to go out to formal bids

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Nothing new – Fire Chief Jeff Jaques waiting for Commissioners feedback

LifePak 15 - Fire Chief Jeff Jaques

- Fire Chief Jeff Jaques distributed packet
- Blood pressure, carbon dioxide, etc
- Sole-Source Provider - Physio Control / Stryker – document included
- Increase in the renewal of the EMS levy is \$14,000 will cover the annual cost
- 2 LifePak 15/\$77,000 - \$15,000 annual/5 years with 0% interest

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock: “Commissioners agreed to approve 2 new LifePak 15 for \$77,000 at \$15,000 annual/5 years with 0% interest”

MOTION CARRIED UNANIMOUSLY

Life Flight Insurance for Volunteers – Fire Chief Jeff Jaques

- \$60 per household, volunteers,
- Guideline on which volunteers are eligible acceptable, points, attendance, % of calls & drill?
- John also suggested Commissioners, Secretary, Fire chief
- Commissioners agreed to the purchase of the Life Flight Insurance once the guidelines of whom are eligible is defined

NEW BUSINESS

WFCA Trusteed Health Plan – renewal

- Chairman R. John Pollman signed the renewal for 2020

Commissioner Kenneth Lindh – Oath of Office – 2020-2025

- Ken Lindh said his oath of office and signed the oath

COMMISSIONER’S COMMENTS

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:30pm.

Next regular meeting will be held at the Main Station at 5:30 pm on January 9, 2020.

Chairman R. John Pollman – Position #1

Penny Stevens, Recording Secretary

Commissioner Kenneth Lindh – Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 1.09.2020