



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



July 10, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377. This meeting was changed from Thursday to Wednesday this month because Penny had a schedule surgery for July 11, 2019

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business:

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The July 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The July 2019 Expenditures per check # 5640 through 5667 for a total of \$16,791.67 (GEN \$3,242.01 – EMS \$13,549.66) and Reimbursement Voucher to Imprest Account for a total of \$16,791.67 were approved as circulated.”

Commissioners’ comments: VISA

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The July 2019 Payroll Voucher in the amount of \$13,160.37 (Gen \$5,264.14 & EMS \$7,896.23), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated June 13, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached without June Interest

- **Activity Report – June 2019 TOTAL** \$375,737.60
 - General \$347,338.31
 - EMS \$1,596.88

- Columbia Bank Imprest Acct \$26,802.41
- **EMS Account Receivable Billing Report – June 2018** \$15,810.28
- **MVC Accounts Receivable Billing Report - June 2018** \$0
- Asked Commissioners to sign a retirement card for Vickie Roth, Lewis County Treasurer Accountant

Correspondence: See attached list

- GEMT supplemental for calendar year 2017

CHIEF’S REPORT: See attached

- Busy month with incidents

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Nothing new

SUV – Support Vehicle – Fire Chief Jeff Jaques

- She be ready in the next week or so, then to Day Wireless for emergency lights

Appreciation Dinner – Volunteers – Date, place, caterer, and menu

- A date needs to be set.

NEW BUSINESS

Salary Increase – for Fire Chief Jeff Jaques and District Secretary Penny Owens

- With some discussions
- 2.5% increase – Consumer Price Index

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“Commissioners agreed to salary increase of CPI of 2.5% for both Fire Chief Jeff Jaques and District Secretary Penny Owens starting with August payroll”

MOTION CARRIED UNANIMOUSLY

Pay on Call – Fire Chief Jeff Jaques

- Rate for medical certified driver, EMTs, EMR, advance EMT
- Officers meeting – possibly have a proposal next month’s board meeting
- If pay on call, Ken suggested could possibly increase response of volunteers, an incentive
- John suggested monthly public recognition
- Pay on Call verses Pay on Transport

COMMISSIONER’S COMMENTS

Commissioners & Fire Chief Jeff Jaques

- Discussed the new Ambulance

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:08pm.

Next regular meeting will be held at the Main Station at 5:30 pm on August 8, 2019.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh – Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 8.8.2019