



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



JUNE 13, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Commissioner Kenneth Lindh at 5:34pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The June 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

Reimburse vouchers from May: \$27.84 (GEN 11.14 – EMS 16.70) Mileage expense; \$12,153.88 (EMS) Health Care Authority GEMT & \$776.69 (GEM 310.67 – EMS 466.02) Add'l May Payroll Kraig Lindh

“The June 2019 Expenditures per check # 5614 through 5639 inclusive of Property Loan, Power Cots Loan, and Purchase of 2019 Braun Ambulance for a total of \$262,721.07 (GEN \$209,466.72 – EMS \$53,254.35) and Reimbursement Voucher to Imprest Account for a total of \$14,231.55 were approved as circulated. New Local Loan will reimburse GEN with \$190,000 on June 24, 2019. Loan are paid directly from LC Treasurer no Imprest Account”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The June 2019 Payroll Voucher in the amount of \$11,322.63 (Gen \$4,529.05 & EMS \$6,793.58), for Reimbursement to Imprest Account were approved as circulated with decrease amount of Chairman R. John Pollman”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated May 9, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – MAY 2019 TOTAL** \$443,185.85
 - General \$369,030.08
 - EMS \$47,351.01
 - Columbia Bank Imprest Acct \$26,804.76
- **EMS Account Receivable Billing Report – MAY 2019** \$27,512.06
- **MVC Accounts Receivable Billing Report - MAY 2019** \$0

Correspondence: See attached list

- Need to sign GEMT transport cost start 7/1/2019
- LC Water District #1 – well protection plan
- Commissioner Kenneth Lindh – risk management class

CHIEF’S REPORT: See attached

- Septic tank pump soon
- Larger propane tank will be installed
- Cispus – generator – no container – cement pad, anchor/chained down
- USDA – grant available for Randle area is eligible – approx \$25,000 available, officers suggested LifePak 15 (LifePak 12 no longer serviceable) approx \$32,000, Lucas approx \$14,000 - USDA will cover 55% - full \$48,000 for both - our part \$28,000 - with discussion among the Commissioners, financially, agreed to the new LifePak 15.

Replacement / extended track for power cot in new ambulance approx \$5,000.

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“Commissioners agreed to purchase the longer track for the power cot for the new ambulance for the price of approximately \$5,000 as per discussion and Ferno quote.”

MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- DOT Driveway Access – discussion of access

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Jeff sent email of new policies, about 3 weeks ago, will discuss at July Board Meeting

Ambulance New Braun Ford – Fire Chief Jeff Jaques

- Ambulance picked up June 7, 2019

SUV – support vehicle – Ford Expedition – Fire Chief Jeff Jaques

- Between July 15 – August 15 – Ford in Longview then Day wireless for lights etc

Appreciation Dinner – Volunteers, Date, place, caterer, menu

- NO date
- Jeff suggested, use money than was given as a monetary gift

MPD Compensation – Medical Program Director – Dr Peter McCahill - agreement signed

- Jeff signed off on the agreement a few weeks ago.

NEW BUSINESS

July Monthly Board Meeting – change from Thursday July 11 to Wednesday July 10 5:30pm – District Secretary Penny Owens – posters will be distributed around Randle

- Commissioners agreed on date change, Penny have surgery scheduled for July 11.

COMMISSIONER’S COMMENTS

Commissioner

- Received thank you card from a family that appreciated wonderful care
- This family included a monetary gift – volunteer appreciation

CLOSURE OF THIS MEETING

With no further business to discuss, Commissioner Kenneth Lindh closed the meeting at 6:34pm.

Next regular meeting will be held at the Main Station at 5:30 pm on Wednesday, July 10, 2019.

Not Present During this Meeting

Chairman R. John Pollman – Position #1 _____ Penny Owens – Recording Secretary

Commissioner Kenneth Lindh – Position #2 _____ Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 7.10.2019