



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



January 10, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business: LC Technology Services - Approval & Signatures – Fire Chief Jeff Jaques

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The January 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The January 2019 Expenditures per check # 5482 through 5508 plus EFT L & I for a total of \$14,746.31 (GEN \$4,942.21 – EMS \$9,804.10) and Reimbursement Voucher to Imprest Account for a total of \$14,746.31) were approved as circulated.”

Commissioners’ comments: clarified between LC Fire Commissioners and WFOA

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The January 2019 Payroll Voucher in the amount of \$10,557.03 (Gen \$4,222.82 & EMS \$6,334.21), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated December 13, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – December 2018** TOTAL \$341,405.84 (no Treasurer’s Report)
 - General \$284,670.70 (no Dec taxes and interest)
 - EMS \$29,905.81 (no EMS taxes)
 - Columbia Bank Imprest Acct \$26,829.33
- **EMS Account Receivable Billing Report – December 2018** \$20,286.92

- **MVC Accounts Receivable Billing Report - December 2018** \$615.00

Correspondence: See attached list

CHIEF'S REPORT: See attached

- Slower December
- Glenoma will offer EMT class in March

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Nothing new

GEMT - Medicaid Supplement

- Removed from agenda
- Revenue is being collected
- Have not received the revenue from the previous year

Ambulance – New Braun / Ford

- \$203, 000 plus tax, should receive updated bid soon
- \$1,600. Intercom box, head sets
- Letter of intent – 203,000 + tax, \$30,000 down, 7 years

SUV – support vehicle for Fire Chief – finance or from budget

- Will hold off until EMS levy in February 2019

Grant Writer

- No new information

Appreciation Dinner – Volunteer – Date, place, caterer, menu

- No date is set yet
- Caterer – Famous Dave’s, NW sausage, Mt Adams,

NEW BUSINESS

No New Business

COMMISSIONER

- No Commissioner’s comments

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:15pm.

Next regular meeting will be held at the Main Station at 5:30 pm on February 14, 2019.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Approved & Signed - 2.14.2019

Commissioner Frank Kittock – Position #2

Approval Date

Commissioner Frank Kittock – Position #3