



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



March 14, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Commissioner Kenneth Lindh at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business: LC Technology Services - Approval & Signatures – Fire Chief Jeff Jaques

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The March 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The March 2019 Expenditures per check # 5534 through 5560 for a total of \$10,308.63 (GEN \$3,367.78 – EMS \$6,940.85) and Reimbursement Voucher to Imprest Account for a total of \$10,308.63 were approved as circulated.”

Commissioners’ comments: Penny mentioned BIAS Conference expenses

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded b Commissioner Kenneth Lindh:

“The March 2019 Payroll Voucher in the amount of \$10,637.89 (Gen \$4,255.16 & EMS \$6,382.73), for Reimbursement to Imprest Account were approved as circulated with removal of Commissioner Pollman, didn’t attend this meeting.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The Minutes for the Regular Meeting dated February 14, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – February 2019 TOTAL** \$344,218.53
 - General \$289,528.40

- EMS \$27,878.77
- Columbia Bank Imprest Acct \$26,811.66
- **EMS Account Receivable Billing Report – February 2018** \$33,457.53
- **MVC Accounts Receivable Billing Report - February 2018** \$615.00
- **Tacoma Power** – Fire Protection summary

Correspondence: See attached list

- Official Election results

CHIEF’S REPORT: See attached

- Discussion of the major increase of calls and transport thus far this year

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques –

- Process of about 15 new additional one

Ambulance – Braun / Ford Loan Process – number 3 and 6 on agenda are the same items

Chassis came in Monday; Fire Chief Jeff Jaques took some items down to Braun that need to be added to truck

1. Resolution 01-2019 – Signed by Commissioners and District Secretary

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock :

“Commissioners approved and signed Resolution #01-2019 for requisition and execute financing contract for 2019 Braun Ford Ambulance”

MOTION CARRIED UNANIMOUSLY

2. Certification of Authorizing Resolution – signed by District Secretary
3. Reimburse Resolution – (just in case we pay part before \$\$ available) – signed by Commissioners and District Secretary

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“Commissioners approved and signed Reimburse Resolution”

MOTION CARRIED UNANIMOUSLY

4. Certificate to Authorize Representative – signed by Commissioners & Fire Chief

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock :

“Commissioners approved and signed the Certificate to Authorize Representative to Fire Chief Jeff Jaques”

MOTION CARRIED UNANIMOUSLY

SUV – support vehicle for Fire Chief – finance or from budget

- Fire Chief Jeff Jaques recommended purchasing the new chief vehicle out of the GEN budget and no loan
- \$55,000 approx. Ford Expedition
- On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

Fire Chief Jeff Jaques move forward with the purchase the Fire Chief's support vehicle of a Ford Expedition; Jeff will get the state bid and purchase

Appreciation Dinner – Volunteers – Date, place, caterer, and menu

- Quote from Mt Adams – Kelly @ Mt Adams
- Check out who Morton Hospital Auction and White Pass Scholarship used for their dinners

NEW BUSINESS

No new business

COMMISSIONER'S COMMENTS

Commissioner

- Discussion of what to do with Jeff's pick up - no problems since fixed at East Co Auto

CLOSURE OF THIS MEETING

With no further business to discuss, Commissioner Kenneth Lindh closed the meeting at 6:28pm.

Next regular meeting will be held at the Main Station at 5:30 pm on April 11, 2019.

Not Present During this Meeting

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh - Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 4.11.2019