



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**May 9, 2019**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Commissioner Kenneth Lindh at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Commissioner Frank Kittock opened the meeting with the flag salute

**PRESENT**

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Commissioner Frank Kittock, and Recording Secretary Penny Owens

**ADDITIONS/DELETIONS**

New Business: LC Technology Services - Approval & Signatures – Fire Chief Jeff Jaques

**Agenda Approval**

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The May 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Expenditure and 2 Reimbursement Vouchers to Imprest Account Approval**

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The April 16 2019 Expenditures per check # 5585 for a total of \$2,459.77 EMS- Physio Control LifePak 12 Annual Maintenance and Reimbursement Voucher to Imprest Account for a total of \$2,459.77 were approved as circulated.”

“The May 2019 Expenditures per check # EFT, 5586 through 5611 for a total of \$14,491.92 (GEN \$6,571.42 – EMS \$7,920.50) and Reimbursement Voucher to Imprest Account for a total of \$14,491.92 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The May 2019 Payroll Voucher in the amount of \$10,963.66 (Gen \$4,385.47 & EMS \$6,578.19), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated April 11, 2018 with the corrections were approved as circulated.”

Correction: purchase of Stihl Chain Saw not a Husqvarna Chainsaws

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- **Activity Report – April 2019 TOTAL** \$440,48.96
  - General \$357,919.77

- EMS \$55,44.08
- Columbia Bank Imprest Acct \$26,807.11
- **EMS Account Receivable Billing Report – April 2019** \$25,455.90
- **MVC Accounts Receivable Billing Report - April 2019** \$0
- WFCFA – Annual Conference Thursday Oct 24-Sat Oct 26 – Snure Seminar Oct 23  
RSVP??? - No one will be attending; no reservation for the hotel
- Lewis County Fire Commissioners Assn Monday, May 20 6:30pm – Toledo Fire – Main Station – all Commissioners and Fire Chief Jeff Jaques will attend

**Correspondence:** See attached list

- Risk Management Letter of insurance
- GEMT settlement

**CHIEF’S REPORT:** See attached

- Discussion of dispatch center move possibly to Thurston county
- Doubled our average on calls

**UNFINISHED BUSINESS**

**Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh**

- DOT Driveway Access – nothing new to report

**Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list**

- Fire Chief Jeff Jaques will have some policies available for approval next month

**Ambulance – New Braun / Ford Loan Process**

- June 24<sup>th</sup> loan available, second week of June ambulance will be available

**SUV – support vehicle – Fire Chief Jeff Jaques**

- Fire Chief Jeff Jaques distributed the invoice of 2019 Ford Expedition
- Discussion of emergency/fire items on this new vehicle

**Appreciation Dinner – Volunteers – Date, place, caterer, and menu**

- No dates have been decided

**MPD Compensation – Medical Program Director – Dr Peter McMahon**

- Discussion at Lewis County Fire Assn Meeting on May 20th

**NEW BUSINESS**

No new business

**COMMISSIONER’S COMMENTS**

No Commissioners comments

**CLOSURE OF THIS MEETING**

With no further business to discuss, Commissioner Kenneth Lindh closed the meeting at 6:08pm.

Next regular meeting will be held at the Main Station at 5:30 pm on June 13, 2019.

Not Present During this Meeting

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh – Position #2

Approval Date

Approved & Signed - 6.13.2019

Commissioner Frank Kittock – Position #3